

**Readfield Select Board
Regular Meeting Minutes January 27, 2014**

Select Board members present: Valarie Pomerleau, Sue Reay, Greg Durgin, Allen Curtis and Larry Dunn.
Others attending: Shannon Gould (PEG TV), Stefan Pakulski (Town Manager), Bill Brown, Grace Keene, John Stanley, Tom Dunham, Milton Wright, Pete Davis, Deb Doten, Lenny Reay, Pamela Glidden, David Glidden, Pam Osborn, Brad Jackson, Sandra Rourke, Stephen Monsulick and David Hepfner.

The meeting was called to order at 6:35 pm by Sue Reay, Chair. The Pledge of Allegiance was made.

(1) Minutes:

- **Motion** by Ms. Pomerleau to approve the minutes of 01/13/2014 as amended, **second** Mr. Durgin; **vote** 5-0-0.
- **Motion** by Mr. Curtis to approve the minutes of 01/21/2014 as written, **second** Ms. Pomerleau; **vote** 4-0-1 (Mrs. Reay abstained due to absence).

(2) Fire Station Emergency Capital Improvements: The fire station generator was installed earlier today due to safety concerns with the cold weather. It is a replacement for the broken 1992 unit. Fire Chief Lee Mank authorized the installation. There was a discussion about the purchasing policy.

Motion by Mrs. Reay to retroactively waive the purchasing policy and pay the \$7,090 bill from Mid Maine Generator for installation of the new generator at the fire station and to use funds in the fire station capital reserve fund, **second** by Mr. Durgin; **vote** 5-0-0.

(3) Warrant: The warrant was reviewed by Ms. Pomerleau. Lenny Reay asked about the bill from Audettes in the amount of \$128.25. **Motion** by Mr. Durgin to accept warrant #17 in the amount of \$64,360.14, **second** Mr. Curtis; **vote** 5-0-0.

(4) Select Board communications:

- Mr. Curtis summarized his 01/23/2014 memo about the RSU budget meeting which was included in the packet. There was a discussion.
- Mrs. Reay gave a reminder about upcoming meetings.
- Ms. Pomerleau read a statement she prepared about employee insurance and benefits and submitted the written document for the record.
- Mrs. Reay led a discussion about line items in the budget. She said if anyone wants additional line items added they need to attend budget meetings.
- Deb Doten addressed Ms. Pomerleau regarding the employee health benefits. She also said in regard to the cemetery RFP the committee still has not determined if it will save money.

(12) (Out of order) Kennebec Regional Development Authority (KRDA) Director: Brad Jackson from KRDA distributed a First Park informational document and gave a presentation. Steve Monsulick was also in attendance. There was a question and answer session.

(5) Town Manager: Mr. Pakulski provided a list of updates in his report as well as a spreadsheet breakdown for road reconstruction expenses from last fall. He is also in the process of checking references for an IT service support applicant. Ms. Pomerleau asked about the remaining balance on the road reconstruction bond. Mr. Curtis asked when the Board will discuss this as a group as he will create a guideline to work with. Pete Davis invited Mr. Curtis to attend the road committee meeting on 02/12/2014. Mr. Curtis said his goal is to improve the process. Mrs. Reay requested Mr. Curtis meet with the road committee and report back to the Board. Tom Dunham referenced the spreadsheet and said there was not enough detail. Mrs. Reay clarified the detail is broken down in invoices that have been paid. Mrs. Reay said the Board has spoken with MMA regarding road commissioner duties and it is up to the board how much detail the road commissioner provides. Mr. Pakulski said every penny that has been spent on roadwork has been put through a detailed public review process. Lenny Reay asked if the board would put out a detailed spreadsheet for roadwork for the taxpayers to review. Mr. Curtis asked Lenny and Tom to give him in writing specifically what they are asking for.

(6) Boards, Committees, Commissions & Departments: Mrs. Reay thanked the cemetery committee for their minutes.

(7) Town Manager Roles & Responsibilities update – final reading: Edits were made. A final reading will be held on 02/10/2014.

(8) Select Board Roles & Responsibilities Appendix A – 2nd reading: Edits were made. A final reading will be held on 02/10/2014.

(9) FOAA policy updates – 2nd reading: Edits were made. A final reading will be held on 02/10/2014.

(10) Town Manager Job Description – 2nd reading: Edits were made. A final reading will be held on 02/10/2014.

(11) Naming Policy – 2nd reading: Edits were made. A final reading will be held on 02/10/2014.

(14) Budget goals: Mr. Curtis suggested setting a goal of either a zero tax increase or a decrease of 5%. He said if the school budget increases, he would like the town budget to go down accordingly. He suggested reviewing all expenditures to determine what is essential or not.

(15) Select Board communications #2: There was a discussion about public works records in relation to FOAA requests. The detail of available information and the purpose of revisiting public works issues was also discussed.

Motion by Mr. Durgin to extend the meeting until 9:15 pm, **second** Mr. Dunn; **vote** 4-1-0 (Mrs. Reay opposed). The discussion continued. Tom Dunham commented he is requesting accurate detailed data. Mr. Durgin said public works is over, it has been disbanded and was voted down. Mrs. Reay requested further discussion be tabled.

(16) Fee schedule review: Ms. Pomerleau said most of the towns she found charge 25 cents. Mr. Curtis reviewed the charges.

Motion by Mr. Durgin to extend the meeting until 9:30 pm, **second** Mr. Curtis; **vote** 4-1-0 (Mrs. Reay opposed).

Mrs. Reay requested Board members provide recommendations for copy charges at the next meeting.

(18) Public Communications: Mrs. Reay read the policy.

- Pam Glidden referenced a private resident survey with 153 signatures collected; they do not support the renewal of the Town Manager's contract.
- Dave Hepfner said he is disappointed about how tax money is spent and said there has to be significant changes in attitudes and policies. He said all financial problems in town are related to the RSU.
- Tom Dunham asked about the Board's interpretation of the FOAA policy and fee schedule.
- Mr. Curtis encouraged residents to let their opinions be known at school board meetings.
- Peter Davis gave a reminder about the rabies clinic on 01/29/2014.
- Deb Doten said the roads are looking good. She thinks the school district is working hard to cut back. She agreed with Mr. Dunn and Mr. Durgin in wanting the public works discussions to be done. Mrs. Reay stated she was tired about hearing about public works and didn't want to hear about it anymore either.

Motion by Mrs. Reay to enter into executive session for personnel matter pursuant to Title 1 MRSA Sec. 405(6)A and invite the Town Manager to attend, **second** Mr. Curtis; **vote** 5-0-0. The board entered into executive session at 9:30 pm.

Recorded by Deborah Nichols

The Board exited executive session at 10:25 pm and reconvened in open session. **Motion** by Mr. Durgin, **second** by Mr. Curtis to enter into executive session at 10:25 pm pursuant to Title 1 MRSA Sec. 405(6)A for contract negotiations and to invite the Town Manager to attend; Mrs. Reay recused herself from the session. **Vote** 4-0-0. The Board exited at 12:12 am on 01/28/2014. With no further action before the Board, Mr. Durgin adjourned the meeting at 12:13 am.

Recorded by Stefan Pakulski