

**Readfield Select Board  
Meeting Minutes May 19, 2014**

**Select Board members present:** Valarie Pomerleau, Greg Durgin, Sue Reay, Larry Dunn (arrived 5:39 pm) and Allen Curtis.

**Others attending:** Shannon Gould (PEG TV), Stefan Pakulski (Town Manager), Pamela Osborn, Grace Keene, Nancy Meservier (Librarian), Peter Lachapelle, Tom Dunham, Bruce Bourgoine, Raymond Renner, David Glidden, Brenda Lake, Robert Bittar, Fran Zambella, Debora Doten, James Tukey, Linda Tukey and Deborah Peale.

Sue Reay opened the meeting at 5:35 PM in the first floor conference room. **Others present:** Legal counselors Lee Bragg and Matthew Tarasevich.

**Motion** by Sue Reay, **second** by Greg Durgin, to enter executive session pursuant to MRSA Title 1, section 405 6.E. for discussion with legal counsel, and invite the Town Manager to attend. **Vote:** 5 – 0 in favor.

The Board entered executive session at 5:35 PM.

The Board left executive session at 5:58 PM.

Sue Reay recessed the meeting to reconvene on the second floor and opened the public hearing on the Heritage Days ballot question.

There were no questions or comments from the public.

Larry Dunn reviewed why the referendum question is on the ballot, noting that this provides an alternative to raising \$10,000 to fund Heritage Days in August 2014.

Sue Reay closed the public hearing at 6:08 PM and asked all present to join her in the Pledge of Allegiance to open the Select Board's regular meeting.

Following the pledge, Sue Reay recessed the meeting at 6:09 PM until the posted meeting time of 6:30 PM.

Recorded by Stefan Pakulski

The meeting was reconvened at 6:30 pm by Mrs. Reay.

**(1) Minutes:** **Motion** by Mr. Curtis to approve the minutes of 05/05/2014 as written, **second** Mr. Durgin; **vote** 4-0-1 (Mrs. Reay abstained due to absence).

**(2) Warrant:** Mr. Durgin reviewed the warrant. **Motion** by Mrs. Reay to approve warrant #25 in the amount of \$40,639.22, **second** Mr. Durgin; **vote** 5-0-0.

**Motion** by Mrs. Reay to take item #9 out of order, **second** Mr. Curtis; **vote** 5-0-0.

**(9) (Out of order) Waste Management contract extension proposal:** Pete Lachapelle from Waste Management gave a presentation regarding the extension of the current agreement. He answered questions from the board. There was a discussion.

**Motion** by Mrs. Reay to accept the solid waste proposal and hauling contract dated 07/01/2014 to 6/30/2015 as presented and to ask the town manager to sign it and send it, **second** Mr. Durgin; **vote** 5-0-0.

**Motion** by Mrs. Reay take the library building committee out of order, **second** Mr. Dunn; **vote** 5-0-0.

- Bruce Bourgoine distributed a written report to the board. He gave a summary of the activities in the past, an update of the current progress and the expected upcoming steps. The previous report was given on 3/25/2013. He requested the select board direct the town manager to explore the actual costs of purchasing and leasing and other associated costs with the former Bank of Maine building. There was a discussion. Ray Renner said taking over the bank would remove a tax base from the town. Bruce said hopefully the old building would be sold and eventually become taxable property but he acknowledged it would not be a wash. The number of patrons was discussed.

**Motion** by Mr. Dunn to direct the town manager to work with the Bank of Maine to discuss the purchase cost and/or lease fees and also a possible scenario of the maintenance fees, **second** Mr. Durgin; there was a

discussion. The time frame was discussed. The committee will research retrofit costs when more solid information is available. **Vote 5-0-0.**

**(3) Select Board Communications:**

- Mrs. Reay said the sidewalk project came to total of \$692,798.32 and town has received a final payment from the state which has reimbursed the town in full.
- Mr. Curtis said in regard to recording and posting meetings on line, he is having a tough time finding out what our current camera system is capable of producing. He will do further research.
- Mrs. Reay informed the residents that the RSU on-floor vote passed. There is a slight tax increase and this will impact taxes.
- **Motion** by Mrs. Reay to hold a summer residents meeting on 07/07/2014 from 6:30 to 8:30 pm and to have it advertised and posted by the town manager via all possible avenues as soon as possible, **second** Mr. Curtis; there was a discussion. **Vote 5-0-0.**
- Select board orientation dates were discussed. **Motion** by Mr. Durgin to hold a select board orientation on 06/16/2014 at 5:30 pm if needed, **second** Mrs. Reay; **vote 5-0-0.**
- It was noted National Trails Day is 06/07/2014.

**(4) Town Manager:** Mr. Pakulski noted his report and gave the following updates:

- A large emergency management training exercise will be held at Maranacook High School on the evening of 09/17/2014.
- Dan Harriman has completed his review work on the boundary monument sites and this has been shared with abutting towns. This will be a topic for an upcoming meeting agenda. Mr. Curtis talked about a GIS program he learned about at the technology training he recently attended in Portland.
- Candidates Night will be held on 05/22/2014 and will be broadcast. Mr. Pakulski will moderate the event. Mrs. Reay said questions for the candidates can be emailed but need to be signed. Residents can also attend the meeting to ask questions.
- Roadwork – Stefan reviewed the summary in his report. The town road grading contract has not been paid yet; by the end of the fiscal year this could overdraw the roads budget category. This discussion will be continued at a later date.

**(5) Boards, Committees, Commissions and Departments:** There were no comments.

**(6) Appointments:**

- *Ray Renner, public works ad hoc committee.* Mr. Renner was interviewed by the board. **Motion** by Ms. Pomerleau to appoint Raymond Renner to the public works ad hoc committee from now until they complete the directives, **second** Mr. Curtis; **vote 5-0-0.**
- *David Glidden, public works ad hoc committee.* Mr. Glidden was interviewed by the board. **Motion** by Mr. Durgin to appoint David Glidden to the public works ad hoc committee from now until they complete the directives, **second** Mr. Curtis; **vote 5-0-0.**
- Joyce Massey was not in attendance. Her application was tabled.

**(7) Legal services contract award consideration:** There was a discussion. **Motion** by Mr. Curtis to table the decision on the legal services not to exceed two weeks from tonight, **second** Ms. Pomerleau; **vote 4-1-0** (Mr. Dunn opposed). Mr. Pakulski will inform the attorneys a decision will be made at the next meeting.

**(8) Select Board letters to residents:** There was a discussion. **Motion** by Ms. Pomerleau to reopen the vote on the resident letters (Mr. Durgin read the motion from the previous minutes), **second** by Mr. Durgin; Mr. Dunn made a point of order that the previous motion failed, which would mean someone who voted down the motion would have to reopen the motion. There was a continued discussion. **Vote 0-0-5.** The letters will be available for signature at the town office; anyone who wishes to sign them may do so. They will be mailed out by this Friday.

**(10) & (11) Liquor licenses:** **Motion** by Mrs. Reay to waive the public hearings on the liquor licenses tonight, **second** by Mr. Durgin; **vote 4-1-0** (Mr. Curtis opposed). Mr. Pakulski said no complaints have been received on either applicant.

- **Motion** by Mrs. Reay to approve the Kents Hill liquor license on 06/21/2014 from 4:30 to 11:59 pm, **second** Ms. Pomerleau; **vote** 4-1-0 (Mr. Curtis opposed).
- Mr. Bittar was in attendance. He made a correction to the license expiration date to read 06/10/2014. There were no questions. **Motion** by Mrs. Reay to approve the license for a period of 06/10/14 to 06/10/2015, **second** Mr. Durgin; **vote** 4-1-0 (Mr. Curtis opposed).

**(12) A-Copi copier proposal:** There was a discussion. **Motion** by Mrs. Reay to waive the purchasing policy for the contract concerning the A-Copy agreement, **second** Mr. Durgin; there was a discussion. **Vote** 5-0-0. **Motion** by Mr. Curtis to move forward with the contract with A-Copi for the Toshiba 4540 color copier with the stipulation we do not put additional money for contract equipment purchase or the elimination of the existing contract, with the term of the lease to be 60 months, **second** Mrs. Reay; Mr. Dunn made a **motion** to amend the motion to allow the town manager to sign the contract, **second** Mr. Durgin; Mrs. Reay made a **motion** to amend the A-Copi agreement pending clarification of the 60 month lease and no additional cost increases, **second** Mr. Curtis; **vote** on second amendment 5-0-0; **vote** on first amendment 0-0-5; **vote** on original motion 5-0-0.

**(13) New street light location:** There was a discussion. **Motion** by Mrs. Reay to have the town manager contact the state to see about installing a street light at the Stanley Rd. entrance and Rt. 17, and if the state will not install it, to have the town install it at that same intersection, **second** Mr. Dunn; there was additional discussion. Mrs. Reay amended the motion to include if the state does not put in a light the town manager can enter into an agreement with CMP to install a light, **second** Mr. Durgin; **vote** on amendment 4-1-0 (Mr. Curtis opposed); **vote** on original motion 4-1-0 (Mr. Curtis opposed).

**(14) Audit workshop - set date with auditor:** Mrs. Reay suggested a date in July while the auditor is already here. This date will be set in the near future.

**(15) Other:** Mr. Durgin referred to a comment at the RSU budget meeting that resident Mr. Hepfner made in regard to the town borrowing money to fix our roads, Mr. Durgin clarified the town saved money by borrowing to get all the roads done. Mr. Durgin also said the audit presented several weeks ago said Readfield is a model for other towns to follow and the town is in excellent shape. He said he believes these are positives, not negatives. Mrs. Reay said many people do not understand the unassigned fund balance that the town carries is what sustains the town through the year to keep the town operating. Mr. Pakulski clarified it is the town's working capital. Mrs. Reay said the bond money was voted on by the taxpayers.

**FYI:** Comcast Time Warner – the comment from legal counsel is to not sign it. Mrs. Reay gave summarized information on the ambulance contract.

**(16) Public communications:** Mrs. Reay read the policy. There were no public comments.

**(17) Executive session:** **Motion** by Mrs. Reay to enter executive session at 8:56 pm pursuant to Title 1 MRSA Sec. 405(6)(A) for the town manager quarterly review and to invite the town manager to attend, **second** Mr. Durgin; **vote** 5-0-0.

Recorded by Deborah Nichols

The Select Board entered executive session at 8:56 PM and moved to the first floor conference room. The Board left executive session at 10:30 PM and Sue Reay adjourned the meeting.

Recorded by Stefan Pakulski