

Readfield Road Committee 5/19/16 6pm

Town Mgr. Eric Dyer, Chair Larry Perkins, Lenny Reay, John Parent, Roland Cote, Doug Riley, Dave Linton, guest -Tom Dunham – Select board member.

- 1) Reviewed RFP for 2016 paving projects, 6 pages. Lenny suggests that town notify Dig Safe, not the contractor. Paragraph 6 on Page 3. Eric will check with successful bidder to be sure Dig Safe is notified by either the contractor or Town (Bruce Chandler).
- 2) Reviewed draft RFP for snowplowing contract. Eric questions if Lenny should provide guidance if he is also going to bid on the contract. Several members expressed desire to hear Lenny's comments because of his experience. Lenny said he will not bid on the snow removal contract.

Several members think the RFP "micro manages" the contract and requires a lot of overhead costs. Eric requests this information so he can have better control over the contractor when he gets complaints about poor road conditions. Committee consensus is to remove much of the language for detailed reporting. Bids will require detailed list of equipment and staff available to the contractor to do the work. Town will buy the sand and salt from KVCOG. Contract should note that contractor may not use the salt/sand for any application other than public town roads.

Lenny suggests that the lead plow driver be provided with a fire department radio for direct communication with Fire Chief Lee Mank so special response may be coordinated during an emergency.

Consensus was that the new snow plow contract should be 4 years + 1, instead of 3 years + 1. It allows contractors to better allocate fixed costs over a longer period which should result in better pricing.

Meeting adjourned at 7:30 pm

Notes by Doug Riley

Approved 6/23/2016