

**Readfield Select Board  
Regular Meeting  
Agenda  
June 16, 2014**

**Location: Town Office**

**5:30 PM Select Board new member orientation**

**Regular Meeting Starts: 6:30 PM**

**Pledge of Allegiance**

1. **Minutes:** Select Board meeting minutes of June 2, 2014
2. **Warrant: 27** – 5 minutes

**Communications** – 30 minutes

3. Select Board communications
4. Town Manager
5. Boards, Committees, Commissions & Departments

**Appointments/Reappointments** – 15 minutes

6. Multiple yearly office appointments, a constable appointment, and multiple committee appointments and reappointments

**Unfinished Business:**

7. Streetlight update – 5 minutes
8. REF update – 10 minutes

**New Business:**

9. Town Meeting results and follow-up – 15 minutes
10. Other (if needed)

**Public Communications** – 15 minutes

11. Members of the public may address the Select Board on any topic.

**Adjournment**

**Readfield Select Board**  
**Regular Meeting Minutes June 2, 2014 - Unapproved**

**Select Board members present:** Sue Reay, Valarie Pomerleau, Greg Durgin, Larry Dunn and Allen Curtis.  
**Others attending:** Kristie Hutchinson (PEG TV), Stefan Pakulski (Town Manager), Joyce Massey, Joseph Potter, Tom Dunham, John Parent, Peter Davis, Debora Doten, Sharon Dunn, Dan Harriman and Robert Bittar.

The meeting was called to order at 6:34 pm by Mrs. Reay. The pledge of allegiance was made.

**(1) Minutes:** **Motion** by Mr. Durgin to approve the minutes of 05/19/2014 as amended, **second** Mr. Dunn; **vote** 5-0-0.

**(2) Warrant:** Mr. Durgin reviewed the warrant. **Motion** by Mr. Durgin to approve warrant #26 in the amount of \$330,446.74, **second** Ms. Pomerleau; **vote** 5-0-0.

**(3) Select Board Communications:**

- Mrs. Reay gave reminders on upcoming meetings, elections and events.
- Ms. Pomerleau said the recent grading on the Walker and the Luce Roads has made an amazing improvement.

**(4) Town Manager:**

- There was a discussion about the proposed office technology purchase. **Motion** by Mr. Dunn to waive the purchasing policy and instruct the town manager to work with the computer consultant to arrange for the purchase of the dell computers, not to exceed the budget amount for this category, **second** Mr. Durgin; there was additional discussion. **Vote** 1-4-0; motion failed. **Motion** by Mr. Durgin to instruct the town manager to work with the computer consultant to arrange for the purchase of the computers not to exceed the budget amount for this category, upon receipt of three quotes, **second** Mr. Curtis; **vote** 5-0-0.
- **Copier update:** A-Copi has agreed to a 60-month lease with the same price but the copier will be upgraded.
- A constable request was briefly reviewed. He will be invited to attend the next meeting. This request is not meant to be a replacement for the current constable, Todd Chilton.
- **REF update:** Mr. Pakulski noted his write-up provided in the packet. The REF did a recent site visit for an applicant looking to set up a manufacturing business for complex tool/die instruments. There is also another recent applicant to be considered.

**(5) Boards, Committees, Commissions & Departments:**

- Mr. Pakulski noted the cows on Rte. 17 are gone. There was a discussion.
- Clif Buuck will be retiring again as of June 30, 2014. Possibilities are beginning to be explored.

**(6) Appointments/Reappointments:**

- **Motion** by Mr. Durgin to appoint Joyce Massey to the Library Building Committee starting tonight until the work is finished, **second** Mr. Curtis; **vote** 5-0-0.
- **Motion** by Mr. Durgin to appoint Joseph L. Potter to the Public Works Ad Hoc Committee starting tonight until the work is finished, **second** Ms. Pomerleau; **vote** 5-0-0.
- **Motion** by Mr. Curtis to reappoint Gary Keilty to the Trails Committee for a period of 07/01/14-06/30/17, **second** Mr. Durgin; **vote** 5-0-0.
- **Motion** by Mr. Durgin to reappoint Lori Clark to the Library Board of Trustees for a term of 07/01/14-6/30/17, **second** Mr. Curtis; **vote** 5-0-0.

**(7) Legal Services contract award consideration:** There was a discussion. **Motion** by Mr. Curtis to continue with the current legal services/Bernstein Shur, **second** Mr. Durgin; **vote** 5-0-0.

**(8) Boundary monuments – Dan Harriman:** Mr. Harriman said the problems need to be fixed soon or they will get even worse. The board thanked him for his very thorough report. There was a discussion about the cost of the project. Dan explained the complexity of the project. He recommended as a first step to fix the leaning markers and replace or repair the broken markers. The board discussed how to move forward with this

project. The formation of a boundary ad hoc committee with multiple surrounding town members was discussed. The state statute requirements were discussed.

**(9) Streetlight update:** The Town Manager met with CMP today. The CMP representative's opinion is the Stanley Road intersection would be a good choice for a streetlight. DOT will not be responsible for putting up a light or paying for it. The drafting of a contract with CMP was discussed.

**(10) RSU warrant signing:** The board signed the RSU warrant.

**(11) Certified ratio for property assessments:** The Board of Assessors recommended the 100% valuation, which will keep the homestead exemption the same. Mil rates and overlay amounts were discussed.

**Motion** by Mr. Durgin to accept the ratio declaration and reimbursement application to be set at 100% and at 18.2, and to give to the Assessor the signed document tomorrow, **second** by Mrs. Reay; discussion – Mr. Parent spoke as a taxpayer. He would like to see a combined effort from local officials to inform the state about the challenges facing citizens. **Vote** from the Board of Assessors: 3-0-0.

**(12) CPRC shingles agreement:** **Motion** by Mr. Dunn to authorize the Town Manager to sign the contract with CPRC as presented, **second** Mr. Curtis; there was a discussion. **Vote** 5-0-0.

**(13) Town Meeting presentation/plan:** Mr. Durgin will not be able to attend the town meeting as he will be doing the Trek across Maine, as he has done for 16 years. The Town Manager provided a narrative of the discussion he will present and it will be available prior to Town Meeting for residents to review. There was a discussion about which board members will commit to answering questions on certain portions of the warrant at Town Meeting. Assignments were made.

**(14) MMA LPC nominations and survey:** No nominations were made. Ideas for MMA'S 2015-2016 legislative agenda were discussed. Mrs. Reay opened it up to the public and requested ideas be sent in by June 20, 2014.

**(15) Other:** Mr. Durgin said the new granite resting bench on the trails is really nice.

**(16) Public Communications:** Mrs. Reay read the policy.

- John Parent commented about letters he received from the Board which were signed by three members.

**Motion** by Mrs. Reay to enter executive session at 8:45 pm pursuant to Title 1 MRSA Sec. 405(6)(A) for personnel reasons, **second** Mr. Curtis; **vote** 5-0-0.

Recorded by Deborah Nichols

The Board exited executive session at 9:50 pm. Seeing no further business before the Board, Mrs. Reay adjourned the meeting at 9:50 pm.

Recorded by Sue Reay

**3. Select Board communications:**

The Board could schedule the completion of the Town Manager's quarterly review for 4:30 PM, June 25, 2014.

The Board could discuss other communication items from members.

#### **4. Town Manager**

The Town Manager will provide updates on:

- CEO search
- Computer network purchase
- EOP meeting, June 18<sup>th</sup>
- Library building options
- Other items as needed

## **6. Appointments/Reappointments**

Please see the attached multiple yearly office appointments for the Town Manager and Fire Chief.

Please see the attached application for Constable from Harry McKinney, KSO Deputy, and his explanation of his request. Typically, the Town Manager appoints constables, but this is an unusual request so the Town Manager would like Select Board review prior to considering the appointment.

Please also see the attached applications for the following committee appointments and reappointments:

- Cemetery Committee candidate: John Moran
- Cemetery Committee candidate: Andrews Tolman
- Cemetery Committee reappointment: Lorraine Wagner
- Road Committee reappointment: Larry Perkins
- Road Committee reappointment: Gene Murray
- Board of Appeals reappointment: Gene Murray
- Recreation Association reappointment: Mark Hreben
- Recreation Association reappointment: Amanda Hreben



## TOWN OF READFIELD

8 OLD KENTS HILL RD. • READFIELD, MAINE 04355  
TEL. (207) 685-4939 • FAX (207) 685-3420

### Office of Constable Certificate of Appointment

To: **Harry McKenney:**

Pursuant to 30-A M.R.S.A. ss2603 [30-A M.R.S.A. ss2654], I, the undersigned Town Manager of the municipality of Readfield, do hereby appoint you as **Constable** to serve at my pleasure, and to have duties as listed in your job description.

Unless earlier dismissed by me, your term of office expires June 30, 2015, and in any event will cease upon the termination of my tenure in office as Town Manager.

Given under my hand this 17<sup>th</sup> day of **June, 2014**.

\_\_\_\_\_  
Stefan Pakulski, Town Manager

### Oath of Office Municipality of Readfield, Maine

\_\_\_\_\_, 2014

I, **Harry McKenney**, do swear, that I will support the Constitution of the United States, and of this State, so long as I shall continue a citizen thereof. (Constitution of Maine, Art. IX, Sec.1.)

I, **Harry McKenney**, do swear, that I will faithfully discharge, to the best of my abilities, the duties incumbent on me as **Constable** of Readfield according to the Constitution and the law of the State.

\_\_\_\_\_  
**Harry McKenney**

State of Maine  
County of Kennebec,ss

\_\_\_\_\_, 2014

Personally appeared before me the above-named **Harry McKenney**, who has been duly appointed as the Readfield **Constable** in said municipality and took the oath necessary to qualify for office and perform the duties thereof.

Before me, \_\_\_\_\_  
**Robin L. Lint, Clerk**

# **KENNEBEC COUNTY SHERIFF'S OFFICE**

*Randall A. Liberty, Sheriff*



**CIVIL DIVISION**  
*Harry McKenney, Chief*

## **MEMORANDUM**

DATE: June 12, 2014  
TO: Stefan Pakulski, Readfield Town Manager  
FROM: Harry McKenney, Chief Civil Deputy, Kennebec County Sheriff's Office  
RE: Application to be a Town Constable

It was a pleasure meeting with you at your office the other day. This memorandum contains a summary of my work history and qualifications for you and the Selectboard to consider in connection with my application to be a constable for the Town of Readfield.

Just over a year ago, Ken Kenne and John Parker of 1536 Main Street Readfield were awarded a contract with CT Corporation System. CT Corporation System is a national company that contracts with corporations such as Bank of America, Ford Motor Credit, Downeast Energy and others to accept service of civil process on their behalf. CT Corporation has agents in all 50 states.

Verrill Dana LLC of Portland was the agent for CT Corporation for at least the past 29 years that I have been around. I think it is great that a small business in Kennebec County was able to land such a contract.

The civil process departments of the Sheriff's Offices around the State of Maine take great pride in serving civil process for their clients. I oversee all the civil process training for the Maine Sheriffs Association in all of Maine's 16 counties. I further produced the Maine Civil Process Manual for the Maine Sheriff's Association which is used by civil deputies and attorneys throughout the state.

My application to become a town constable would allow the sheriff's office and me to sign the return of service on the papers served by me as "Deputy Sheriff/Constable" for those out of state attorneys who prefer to have the word "Constable" on the return. Florida and other states use constables because the sheriff's offices in their states treat civil process as a sideline and do not provide the level of service needed.

Many law firms around the country prefer to use constables as they generally do a faster and more professional job in their home state. The Kennebec County Sheriff's office works to have a smooth and productive relationship with CT Corporation System in the hope that they will stay in Readfield. I believe that Ken Kenne and John Parker would confirm the mutual benefits of that relationship.

The Kennebec County Sheriff's Office believes it would be beneficial to have a constable on its civil department staff in order to develop more out of state business and would appreciate it if the Town of Readfield Selectboard would approve my application.

By way of further background information, I was appointed as a Dedimus Justice by Governor King in 1997. I am a Past President of Rotary International, Augusta Club (1994-1995), past member of the board of directors for United Way of Kennebec Valley, and a past member of the board of directors of The Children's Center in Augusta. In the latter capacity, I worked with David and Kay Flanagan to raise money for the construction of a new center. I can provide a more complete list of my current and past volunteer services and boards memberships upon request. If I can be of any service to the town, please let me know.

I look forward to appearing before the Selectboard Monday night.



**TOWN OF READFIELD**

8 OLD KENTS HILL RD. • READFIELD, MAINE 04355  
TEL. (207) 685-4939 • FAX (207) 685-3420

**Office of Town Manager  
Certificate of Appointment**

To: **Stefan Pakulski:**

Pursuant to 30-A M.R.S.A. ss2603 [30-A M.R.S.A. ss2654], I, the undersigned **Select Board** of the municipality of Readfield, do hereby appoint you as **Town Manager** to serve at the Town's pleasure, and to have duties as listed in your job description.

Unless earlier dismissed by the Board of Selectmen, your term of office expires June 30, 2015.  
Given under our hand this \_\_\_\_ day of \_\_\_\_\_, **2014**.

\_\_\_\_\_  
Larry Dunn

\_\_\_\_\_  
Sue Reay

\_\_\_\_\_  
P. Greg Durgin

\_\_\_\_\_  
Valarie Pomerleau

\_\_\_\_\_  
Allen Curtis

**Oath of Office**  
Municipality of Readfield, Maine

\_\_\_\_\_, **2014**

I, **Stefan Pakulski**, do swear, that I will support the Constitution of the United States, and of this State, so long as I shall continue a citizen thereof. (Constitution of Maine, Art. IX, Sec.1.)

I, **Stefan Pakulski**, do swear, that I will faithfully discharge, to the best of my abilities, the duties incumbent on me as **Town Manager** of Readfield according to the Constitution and the law of the State.

\_\_\_\_\_  
**Stefan Pakulski**

State of Maine  
County of Kennebec,ss

\_\_\_\_\_, **2014**

Personally appeared before me the above-named **Stefan Pakulski**, who has been duly appointed as the **Readfield Town Manager** in said municipality and took the oath necessary to qualify for office and perform the duties thereof.

Before me, \_\_\_\_\_  
Robin L. Lint, Town Clerk



## TOWN OF READFIELD

8 OLD KENTS HILL RD. • READFIELD, MAINE 04355  
TEL. (207) 685-4939 • FAX (207) 685-3420

### Office of Road Commissioner Certificate of Appointment

To: **Stefan Pakulski:**

Pursuant to 30-A M.R.S.A. ss2603 [30-A M.R.S.A. ss2654], I, the undersigned **Select Board** of the municipality of Readfield, do hereby appoint you as **Road Commissioner** to serve at the Town's pleasure, and to have duties as listed in your job description.

Unless earlier dismissed by the Board of Selectmen, your term of office expires June 30, 2015.  
Given under our hand this \_\_\_ day of \_\_\_\_\_ **2014.**

\_\_\_\_\_  
P. Greg Durgin

\_\_\_\_\_  
Sue Reay

\_\_\_\_\_  
Allen Curtis

\_\_\_\_\_  
Larry Dunn

\_\_\_\_\_  
Valarie Pomerleau

### Oath of Office Municipality of Readfield, Maine

\_\_\_\_\_, **2014**

I, **Stefan Pakulski**, do swear, that I will support the Constitution of the United States, and of this State, so long as I shall continue a citizen thereof. (Constitution of Maine, Art. IX, Sec.1.)

I, **Stefan Pakulski**, do swear, that I will faithfully discharge, to the best of my abilities, the duties incumbent on me as **Road Commissioner** of Readfield according to the Constitution and the law of the State.

\_\_\_\_\_  
**Stefan Pakulski**

State of Maine  
County of Kennebec,ss

\_\_\_\_\_, **2014**

Personally appeared before me the above-named **Stefan Pakulski**, who has been duly appointed as the **Readfield Road Commissioner** in said municipality and took the oath necessary to qualify for office and perform the duties thereof.

Before me, \_\_\_\_\_  
Robin L. Lint, Town Clerk



## TOWN OF READFIELD

8 OLD KENTS HILL RD. • READFIELD, MAINE 04355  
TEL. (207) 685-4939 • FAX (207) 685-3420

### Office of Tax Collector Certificate of Appointment

To: **Stefan Pakulski:**

Pursuant to 30-A M.R.S.A. ss2603 [30-A M.R.S.A. ss2654], I, the undersigned **Select Board** of the municipality of Readfield, do hereby appoint you as **Tax Collector** to serve at the Town's pleasure, and to have duties as listed in your job description.

Unless earlier dismissed by the Board of Selectmen, your term of office expires June 30, 2015.  
Given under our hand this \_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
P. Greg Durgin

\_\_\_\_\_  
Larry Dunn

\_\_\_\_\_  
Sue Reay

\_\_\_\_\_  
Allen Curtis

\_\_\_\_\_  
Valarie Pomerleau

### Oath of Office Municipality of Readfield, Maine

\_\_\_\_\_, 2014

I, **Stefan Pakulski**, do swear, that I will support the Constitution of the United States, and of this State, so long as I shall continue a citizen thereof. (Constitution of Maine, Art. IX, Sec.1.)

I, **Stefan Pakulski**, do swear, that I will faithfully discharge, to the best of my abilities, the duties incumbent on me as **Tax Collector** of Readfield according to the Constitution and the law of the State.

\_\_\_\_\_  
**Stefan Pakulski**

State of Maine  
County of Kennebec,ss

\_\_\_\_\_, 2014

Personally appeared before me the above-named **Stefan Pakulski**, who has been duly appointed as the Readfield **Tax Collector** in said municipality and took the oath necessary to qualify for office and perform the duties thereof.

Before me, \_\_\_\_\_  
Robin L. Lint, Town Clerk



**TOWN OF READFIELD**

8 OLD KENTS HILL RD. • READFIELD, MAINE 04355  
TEL. (207) 685-4939 • FAX (207) 685-3420

**Office of Transfer Station Manager  
Certificate of Appointment**

To: **Stefan Pakulski:**

Pursuant to 30-A M.R.S.A. ss2603 [30-A M.R.S.A. ss2654], I, the undersigned **Select Board** of the municipality of Readfield, do hereby appoint you as **Transfer Station Manager** to serve at the Town's pleasure, and to have duties as listed in your job description.

Unless earlier dismissed by the Board of Selectmen, your term of office expires June 30, 2015.  
Given under our hand this \_\_\_ day of \_\_\_\_\_, **2014.**

\_\_\_\_\_  
P. Greg Durgin

\_\_\_\_\_  
Sue Reay

\_\_\_\_\_  
Larry Dunn

\_\_\_\_\_  
Allen Curtis

\_\_\_\_\_  
Valarie Pomerleau

**Oath of Office  
Municipality of Readfield, Maine**

\_\_\_\_\_, **2014**

I, **Stefan Pakulski**, do swear, that I will support the Constitution of the United States, and of this State, so long as I shall continue a citizen thereof. (Constitution of Maine, Art. IX, Sec.1.)

I, **Stefan Pakulski**, do swear, that I will faithfully discharge, to the best of my abilities, the duties incumbent on me as **Transfer Station Manager** of Readfield according to the Constitution and the law of the State.

\_\_\_\_\_  
**Stefan Pakulski**

State of Maine  
County of Kennebec,ss

\_\_\_\_\_, **2014**

Personally appeared before me the above-named **Stefan Pakulski**, who has been duly appointed as the **Readfield Transfer Station Manager** in said municipality and took the oath necessary to qualify for office and perform the duties thereof.

Before me, \_\_\_\_\_  
Robin L. Lint, Town Clerk



## TOWN OF READFIELD

8 OLD KENTS HILL RD. • READFIELD, MAINE 04355  
TEL. (207) 685-4939 • FAX (207) 685-3420

### Office of Treasurer Certificate of Appointment

To: **Stefan Pakulski:**

Pursuant to 30-A M.R.S.A. ss2603 [30-A M.R.S.A. ss2654], I, the undersigned **Select Board** of the municipality of Readfield, do hereby appoint you as **Treasurer** to serve at the Town's pleasure, and to have duties as listed in your job description.

Unless earlier dismissed by the Board of Selectmen, your term of office expires June 30, 2015.  
Given under our hand this \_\_\_ day of \_\_\_\_\_, **2014**.

\_\_\_\_\_  
Larry Dunn

\_\_\_\_\_  
Sue Reay

\_\_\_\_\_  
P. Greg Durgin

\_\_\_\_\_  
Allen Curtis

\_\_\_\_\_  
Valarie Pomerleau

### Oath of Office Municipality of Readfield, Maine

\_\_\_\_\_, **2014**

I, **Stefan Pakulski**, do swear, that I will support the Constitution of the United States, and of this State, so long as I shall continue a citizen thereof. (Constitution of Maine, Art. IX, Sec.1.)

I, **Stefan Pakulski**, do swear, that I will faithfully discharge, to the best of my abilities, the duties incumbent on me as **Treasurer** of Readfield according to the Constitution and the law of the State.

\_\_\_\_\_  
**Stefan Pakulski**

State of Maine  
County of Kennebec,ss

\_\_\_\_\_, **2014**

Personally appeared before me the above-named **Stefan Pakulski**, who has been duly appointed as the Readfield **Treasurer** in said municipality and took the oath necessary to qualify for office and perform the duties thereof.

Before me, \_\_\_\_\_  
Robin L. Lint, Town Clerk



## TOWN OF READFIELD

8 OLD KENTS HILL RD. • READFIELD, MAINE 04355  
TEL. (207) 685-4939 • FAX (207) 685-3420

### Office of **Welfare Administrator** Certificate of Appointment

To: **Stefan Pakulski**:

Pursuant to 30-A M.R.S.A. ss2603 [30-A M.R.S.A. ss2654], I, the undersigned **Select Board** of the municipality of Readfield, do hereby appoint you as **Welfare Administrator** to serve at the Town's pleasure, and to have duties as listed in your job description.

Unless earlier dismissed by the Board of Selectmen, your term of office expires June 30, 2015.  
Given under our hand this \_\_\_\_ day of \_\_\_\_\_, **2014**.

\_\_\_\_\_  
Larry Dunn

\_\_\_\_\_  
Sue Reay

\_\_\_\_\_  
Allen Curtis

\_\_\_\_\_  
P. Greg Durgin

\_\_\_\_\_  
Valarie Pomerleau

### **Oath of Office** Municipality of Readfield, Maine

\_\_\_\_\_, **2014**

I, **Stefan Pakulski**, do swear, that I will support the Constitution of the United States, and of this State, so long as I shall continue a citizen thereof. (Constitution of Maine, Art. IX, Sec.1.)

I, **Stefan Pakulski**, do swear, that I will faithfully discharge, to the best of my abilities, the duties incumbent on me as **Welfare Administrator** of Readfield according to the Constitution and the law of the State.

\_\_\_\_\_  
**Stefan Pakulski**

State of Maine  
County of Kennebec,ss

\_\_\_\_\_, **2014**

Personally appeared before me the above-named **Stefan Pakulski**, who has been duly appointed as the Readfield **Welfare Administrator** in said municipality and took the oath necessary to qualify for office and perform the duties thereof.

Before me, \_\_\_\_\_  
Robin L. Lint, Town Clerk



## TOWN OF READFIELD

8 OLD KENTS HILL RD. • READFIELD, MAINE 04355  
TEL. (207) 685-4939 • FAX (207) 685-3420

### Office of Fire Chief Certificate of Appointment

To: **Lee Mank:**

Pursuant to 30-A M.R.S.A. ss2603 [30-A M.R.S.A. ss2654], I, the undersigned **Select Board** of the municipality of Readfield, do hereby appoint you as **Fire Chief** to serve at the Town's pleasure, and to have duties as listed in your job description.

Unless earlier dismissed by the Board of Selectmen, your term of office expires June \_\_\_\_, 2015.  
Given under our hand this \_\_\_\_ day of \_\_\_\_\_, **2014**.

\_\_\_\_\_  
Larry Dunn

\_\_\_\_\_  
Sue Reay

\_\_\_\_\_  
Allen Curtis

\_\_\_\_\_  
P. Greg Durgin

\_\_\_\_\_  
Valarie Pomerleau

### Oath of Office Municipality of Readfield, Maine

\_\_\_\_\_, **2014**

I, **Lee Mank**, do swear, that I will support the Constitution of the United States, and of this State, so long as I shall continue a citizen thereof. (Constitution of Maine, Art. IX, Sec.1.)

I, **Lee Mank**, do swear, that I will faithfully discharge, to the best of my abilities, the duties incumbent on me as **Fire Chief** of Readfield according to the Constitution and the law of the State.

\_\_\_\_\_  
**Lee Mank**

State of Maine  
County of Kennebec,ss

\_\_\_\_\_, **2014**

Personally appeared before me the above-named **Lee Mank**, who has been duly appointed as the **Readfield Fire Chief** in said municipality and took the oath necessary to qualify for office and perform the duties thereof.

Before me, \_\_\_\_\_  
Robin L. Lint, Town Clerk

2 of 2 for 1 position  
filling Lee Hephners position  
ending 6-30-2015 (1yr)

# TOWN OF READFIELD APPOINTMENT APPLICATION

RECEIVED  
APR 14 2014

Hold for 1yr per policy

The Select Board shall not discriminate against an applicant based on religion, age, sex, marital status, race color, ancestry, national origin, sexual orientation or physical or mental disabilities. The Select Board may exclude from consideration any applicant with physical or mental disabilities only when the physical or mental handicap would prevent the applicant from performing the duties of the appointment and reasonable accommodation cannot be made.

The Select Board shall have final authority over the appointment of citizens to Boards, Committees and Commissions that are instruments of Town Government. The Select Board shall not appoint an applicant to a position for which the applicant will likely have a frequent or recurring conflict of interest.

Please check one:  1<sup>st</sup> time appointment  re-appointment

Which Board, Committee or Commission

are you applying for?

Readfield Cemetery Com.

Name: John Moran Phone (H): 685-9964

Street address: 8 Harmony Hills Rd Phone (C):

Mailing address: Same

E-Mail:

Below please tell us of any experience and/or training that might be useful in this position.

past chair of cemetery comm -  
served several years on cemetery comm.  
parents buried in East Readfield cemetery

Below please tell us the reason you are interested in applying for this position.

desire to serve community

If you are currently employed, what is your position?



RECEIVED  
JUN 06 2014

# TOWN OF READFIELD APPOINTMENT APPLICATION

The Select Board shall not discriminate against an applicant based on religion, age, sex, marital status, race color, ancestry, national origin, sexual orientation or physical or mental disabilities. The Select Board may exclude from consideration any applicant with physical or mental disabilities only when the physical or mental handicap would prevent the applicant from performing the duties of the appointment and reasonable accommodation cannot be made.

The Select Board shall have final authority over the appointment of citizens to Boards, Committees and Commissions that are instruments of Town Government. The Select Board shall not appoint an applicant to a position for which the applicant will likely have a frequent or recurring conflict of interest.

Please check one:  1<sup>st</sup> time appointment  re-appointment

Which Board, Committee or Commission  
are you applying for?

Cemetery Committee

Name: Andrew Tolman Phone (H): 685 4197

Street address: 183 North Rd Phone (C): 933 9631

Mailing address: " "

E-Mail: 9183north@myfwpaint.net

Below please tell us of any experience and/or training that might be useful in this position.

Former Selectboard, son of Episcopal Priest.

Below please tell us the reason you are interested in applying for this position.

to help conserve the Town's historic cemetery

If you are currently employed, what is your position?

Retired

APPLICATION FOR APPOINTMENT FOR:

Name: Andrews Tolman Position Cemetery Committee Term: 3 yrs

CLERK'S USE BEFORE THE APPOINTMENT

Open position Cemetery Com. Term: 7-1-14 = 6-30-17

Was this position advertised?  Yes  No

If no, please explain:

Is there a recommendation attached?  Yes  No

If no, please explain:

\* I highly recommend Andrews Tolman for the open position on the Cemetery Committee. I believe he will be a great asset to the Committee, as he has a long history of working in our town on various boards and committees.

CLERK'S USE AFTER THE APPOINTMENT

Chair has been notified of appointment?  Yes  No

If yes, what date:

Is an Oath appropriate:  Yes  No

If yes, what date:

SELECT BOARD APPOINTMENT

To Andrews Tolman of Readfield, in the County of Kennebec and State of Maine: There being a position on the Cemetery Com. we the Select Board of the Municipality of Readfield do, in accordance with the provisions of the laws of the State of Maine, hereby appoint you to said position within and for the Municipality of Readfield, such appointment to be effective:

thru 6-30-17. Given under our hand this , day of , 2014.

Sue Reay

P. Greg Durgin

Lawrence Dunn

Valarie Pomerleau

Allen Curtis

TOWN OF READFIELD  
APPOINTMENT APPLICATION

MAY 30 2014

The Select Board shall not discriminate against an applicant based on religion, age, sex, marital status, race color, ancestry, national origin, sexual orientation or physical or mental disabilities. The Select Board may exclude from consideration any applicant with physical or mental disabilities only when the physical or mental handicap would prevent the applicant from performing the duties of the appointment and reasonable accommodation cannot be made.

The Select Board shall have final authority over the appointment of citizens to Boards, Committees and Commissions that are instruments of Town Government. The Select Board shall not appoint an applicant to a position for which the applicant will likely have a frequent or recurring conflict of interest.

Please check one:  1<sup>st</sup> time appointment  re-appointment

Which Board, Committee or Commission

are you applying for?

Cemetery

Name: Lorraine Wagner Phone (H): 685-3693

Street address: 139 Walker Rd Phone (C): 485-7622

Mailing address: 139 Walker Rd, Readfield, Maine 04355

E-Mail: alwagner33@G.Mail.com

Below please tell us of any experience and/or training that might be useful in this position.

Have an interest in our Cemeteries. Have been on the  
Committee and interested in the history of our town  
We all want our cemeteries to be well maintained

Below please tell us the reason you are interested in applying for this position.

Same as above -

If you are currently employed, what is your position?

N/A

APPLICATION FOR APPOINTMENT FOR:

Name: Lorraine Wagner Position Cemetery Com. Term: 3 year

CLERK'S USE BEFORE THE APPOINTMENT

Open position Cemetery Com. Term: July 1, 2014 - June 30, 2017  
Was this position advertised?  Yes  No If no, please explain: re-appointment

Is there a recommendation attached?  Yes  No If no, please explain:

\* Since Lorraine Wagner publicly resigned from the Cemetery Committee on April 22, 2014, I do not recommend her for the Committee again. She attended meetings with her own personal agenda and did not work cooperatively with the other members. She frequently left the meetings early after stating her opinions.

CLERK'S USE AFTER THE APPOINTMENT

Chair has been notified of appointment?  Yes  No If yes, what date:   
Is an Oath appropriate:  Yes  No If yes, what date:

SELECT BOARD APPOINTMENT

To Lorraine Wagner of Readfield, in the County of Kennebec and State of Maine: There being a position on the Cemetery Committee we the Select Board of the Municipality of Readfield do, in accordance with the provisions of the laws of the State of Maine, hereby appoint you to said position within and for the Municipality of Readfield, such appointment to be effective:

thru 6-30-2017. Given under our hand this , day of , 2014.

Sue Reay

P. Greg Durgin

Lawrence Dunn

Valarie Pomerleau

Allen Curtis

# TOWN OF READFIELD

## APPOINTMENT APPLICATION

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Please check one:

1<sup>st</sup> time appointment

re-appointment

Which Board, Committee or Commission  
are you applying for?

Road Committee

Name: Lawrence E Perkins Phone (H): 207-685-3325

Street address: 4 Barred Owl Lane Phone (C): \_\_\_\_\_

Mailing address: Po Box 43 Readfield, ME 04355

E-Mail: perkulator68@roadrunner.com

Below please tell us of any experience and/or training that might be useful in this position.

I have 49 years experience as a practicing civil engineer. I have also served on this committee since its inception

Below please tell us the reason you are interested in applying for this position.

I feel that I have contributed sound engineering practices and knowledge to this committee and would like to continue my community service.

If you are currently employed, what is your position?

Retired Civil Engineering Project Manager

APPLICATION FOR APPOINTMENT FOR:

Name: Laurence Perkins Position Road Committee Term: 3 year

CLERK'S USE BEFORE THE APPOINTMENT

Open position Road Committee Term: 6-1-14 = 6-30-17

Was this position advertised?  Yes  No If no, please explain: Re-Apppt.

From: vetpete <vetpete@aol.com>  
To: vetpete <vetpete@aol.com>  
Sent: Wed, Jun 11, 2014 3:11 pm  
Subject: Recommendation for Larry Perkins

n attached?  Yes  No If no, please explain:

Larry's expertise in engineering is extremely valuable to the committee and the town of Reafield. He spent countless hours staking out the roads to facilitate their reconstruction. His knowledge of Road building is invaluable to the committee. I strongly recommend reappointment for another term to the road committee.

CLERK'S USE AFTER THE APPOINTMENT

Chair has been notified of appointment?  Yes  No If yes, what date:

Is an Oath appropriate:  Yes  No If yes, what date:

SELECT BOARD APPOINTMENT

To Laurence Perkins of Readfield, in the County of Kennebec and State of Maine: There being a position on the Road Committee we the Select Board of the Municipality of Readfield do, in accordance with the provisions of the laws of the State of Maine, hereby appoint you to said position within and for the Municipality of Readfield, such appointment to be effective:

7-1-14 thru 6-30-17. Given under our hand this , day of , 2014.

Sue Reay

P. Greg Durgin

Lawrence Dunn

Valarie Pomerleau

Allen Curtis

TOWN OF READFIELD  
APPOINTMENT APPLICATION

JUN - 3 2014

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Please check one:

1<sup>st</sup> time appointment

re-appointment

Which Board, Committee or Commission

are you applying for?

Road Commission

Name: Eugene W. Murray

Phone (H): 207 685 3534

Street address: 10 Hunts Lane

Phone (C):

Mailing address: Readfield ME 04355

E-Mail:

Below please tell us of any experience and/or training that might be useful in this position.

re appointing

Below please tell us the reason you are interested in applying for this position.

re appointing

If you are currently employed, what is your position?

APPLICATION FOR APPOINTMENT FOR:

Name: Eugene W. Murray Position Road Comm. Member Term: 3yr.

CLERK'S USE BEFORE THE APPOINTMENT

Open position Road Com. Term: 7-1-14 = 6-30-17
Was this position advertised? Yes No (checked) If no, please explain: Re-appt.

From: vetpete <vetpete@aol.com>
To: vetpete <vetpete@aol.com>
Sent: Wed, Jun 11, 2014 3:08 pm
Subject: Recommendation for Gene Murray

attached? Yes No (checked) If no, please explain:

I would highly recommend Gene for another term on the road committee. His expertise in law and knowledge that he is gained from working in the department of transportation for the state of Maine is invaluable. He is an asset to the committee.

CLERK'S USE AFTER THE APPOINTMENT

Chair has been notified of appointment? Yes No (checked) If yes, what date:
Is an Oath appropriate: Yes No (checked) If yes, what date:

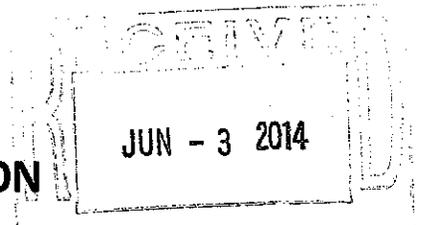
SELECT BOARD APPOINTMENT

To Eugene Murray of Readfield, in the County of Kennebec and State of Maine: There being a position on the Road Committee we the Select Board of the Municipality of Readfield do, in accordance with the provisions of the laws of the State of Maine, hereby appoint you to said position within and for the Municipality of Readfield, such appointment to be effective:

7-1-14 thru 6-30-17. Given under our hand this , day of , 2014.

Sue Reay P. Greg Durgin Lawrence Dunn
Valarie Pomerleau Allen Curtis

TOWN OF READFIELD  
APPOINTMENT APPLICATION



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Please check one:  1<sup>st</sup> time appointment  re-appointment

Which Board, Committee or Commission are you applying for?

Appeals Bd.

Name: Eugene W. MURRAY Phone (H): 207 685 3534

Street address: 10 Hunds Lane Phone (C):

Mailing address: 10 Hunds Lane Readfield ME 04350

E-Mail:

Below please tell us of any experience and/or training that might be useful in this position.

re-appt

Below please tell us the reason you are interested in applying for this position.

re-appt

If you are currently employed, what is your position?

APPLICATION FOR APPOINTMENT FOR:

Name: Eugene W. Murray Position: Member - App Bd Term: 3 yrs

CLERK'S USE BEFORE THE APPOINTMENT

Open position: Board of Appeals Term: 7-1-14 = 6-30-17

Was this position advertised? [ ] Yes [X] No If no, please explain: re-appointment

Is there a recommendation attached? [ ] Yes [X] No If no, please explain:

In response to your inquiry, I am happy to recommend the reappointment of Eugene Murray to the Readfield Board of Appeals. During my time as Chair of the Board Gene has been an active participant in Board proceedings and has made contributions to the Board's fact-findings and deliberations.

Peter

CLERK'S USE AFTER THE APPOINTMENT

Chair has been notified of appointment? [ ] Yes [ ] No If yes, what date:

Is an Oath appropriate: [ ] Yes [ ] No If yes, what date:

SELECT BOARD APPOINTMENT

To Eugene W. Murray of Readfield, in the County of Kennebec and State of Maine: There being a position on the Bd. of Appeals we the Select Board of the Municipality of Readfield do, in accordance with the provisions of the laws of the State of Maine, hereby appoint you to said position within and for the Municipality of Readfield, such appointment to be effective:

6-7-14 thru 6-30-17. Given under our hand this [ ] day of [ ], 2014.

Sue Reay

P. Greg Durgin

Lawrence Dunn

Valarie Pomerleau

Allen Curtis

TOWN OF READFIELD

RECEIVED  
JUN 11 2014

APPOINTMENT APPLICATION

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Please check one:  1<sup>st</sup> time appointment  re-appointment

Which Board, Committee or Commission are you applying for?

Rec Board

Name: Mark Hreben Phone (H): 685-9467  
Street address: 8 Tingley Brook Dr Phone (C): 212-9527  
Mailing address: 8 Tingley Brook Dr  
E-Mail: mark-hreben@dura-thermwindow.com

Below please tell us of any experience and/or training that might be useful in this position.

Coaching High School Baseball  
Rec Basketball/Baseball/Soccer coaching  
2 boys in rec sports ages

Below please tell us the reason you are interested in applying for this position.

Keep sports fun & Avail for all children in  
Readfield

If you are currently employed, what is your position?

Manager - Dura-therm window

APPLICATION FOR APPOINTMENT FOR:

Name: Mark Hreben Position Rec Board Term: #3 year

CLERK'S USE BEFORE THE APPOINTMENT

Open position Recreation Association Term: 7-1-14 = 6-30-17

Was this position advertised?  Yes  No If no, please explain: re-appointment

This is regarding the reappointments of two of our Rec. Board members, Mark and Amanda Hreben. I would really like to see them get reappointed on the Rec. board because they bring a lot to the committee. Mark does a lot with the different sports and is our baseball commissioner. Amanda is our current secretary and helps out a lot with the different non-sport projects that we do. They are both an asset and I would really like to see them continue with us.

Thank you, a recommendation attached?  Yes  No If no, please explain:

Kathleen Dupont  
Rec. Board, Chair

CLERK'S USE AFTER THE APPOINTMENT

Chair has been notified of appointment?  Yes  No If yes, what date:

Is an Oath appropriate:  Yes  No If yes, what date:

SELECT BOARD APPOINTMENT

To Mark Hreben of Readfield, in the County of Kennebec and State of Maine: There being a position on the Recreation Association we the Select Board of the Municipality of Readfield do, in accordance with the provisions of the laws of the State of Maine, hereby appoint you to said position within and for the Municipality of Readfield, such appointment to be effective:

7-1-14 thru 6-30-17. Given under our hand this , day of , 2014.

Sue Reay

P. Greg Durgin

Lawrence Dunn

Valarie Pomerleau

Allen Curtis

TOWN OF READFIELD  
APPOINTMENT APPLICATION

RECEIVED  
JUN 11 2014

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Please check one:  1<sup>st</sup> time appointment  re-appointment

Which Board, Committee or Commission are you applying for?

Rec Board

Name: Amanda Heben Phone (H): 685-9467  
Street address: 8 Tingley Brook Dr Phone (C): 212-9526  
Mailing address: 8 Tingley Brook Dr Readfield  
E-Mail: Manda\_77@hotmail.com

Below please tell us of any experience and/or training that might be useful in this position.

My 2 boys are in rec sports. This will be year #3 on the board.

Below please tell us the reason you are interested in applying for this position.

Being gutted into being on the board by Kathleen Dupont. Keep the rec board going strong for my boys later on.

If you are currently employed, what is your position?

DHS Russell Med Center - Medical Assistant

APPLICATION FOR APPOINTMENT FOR:

Name: Amanda Hreben Position Rec Board Term: 3 year

CLERK'S USE BEFORE THE APPOINTMENT

Open position Recreation Association Term: 7-1-14 - 6-30-17

Was this position advertised? Yes No If no, please explain: re-appointment

This is regarding the reappointments of two of our Rec. Board members, Mark and Amanda Hreben. I would really like to see them get reappointed on the Rec. board because they bring a lot to the committee. Mark does a lot with the different sports and is our baseball commissioner. Amanda is our current secretary and helps out a lot with the different non-sport projects that we do. They are both an asset and I would really like to see them continue with us.

Thank you, Recommendation attached? Yes No If no, please explain:

Kathleen Dupont Rec. Board, Chair

CLERK'S USE AFTER THE APPOINTMENT

Chair has been notified of appointment? Yes No If yes, what date:

Is an Oath appropriate: Yes No If yes, what date:

SELECT BOARD APPOINTMENT

To Amanda Hreben of Readfield, in the County of Kennebec and State of Maine: There being a position on the Recreation Association we the Select Board of the Municipality of Readfield do, in accordance with the provisions of the laws of the State of Maine, hereby appoint you to said position within and for the Municipality of Readfield, such appointment to be effective:

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Sue Reay

P. Greg Durgin

Lawrence Dunn

Valarie Pomerleau

Allen Curtis

## **7. Streetlight update**

CMP installed the new streetlight at the Stanley Rd/Rte 17 intersection before the Town Manager signed the lease agreement and before receiving any input from adjacent property owners. CMP is willing to remove or change the light if needed pending any input from residents or Town officials.

The Town Manager requested all Select Board members and Road Committee members to review the light at night and send back any comments regarding whether the light appears to serve the intended purpose of improving nighttime visibility and safety of the intersection.

The installed light is a 100 watt "sodium closed" fixture. The Town Manager could sign the lease agreement or request a change, pending comments about the installed light.

## **8. REF update**

As evident on the accounts payable warrant, the Readfield Enterprise Fund Committee received and acted on several applications at the deadline for using the CDBG funds for grants and loans. These included:

- \$500 grant and \$2,000 loan for landscaping and business signage
- \$2,000 grant and \$2,000 loan to an herbal farm and product business
- \$2,000 grant and \$2,000 loan to a breakfast café
- \$5,000 grant and \$20,000 loan to a storage unit business
- \$2,000 grant and \$8,000 loan for a light manufacturing business

This is an additional \$45,500 of direct funding for small businesses in Readfield. A final request or “drawdown” of funds will be requested on June 17, 2014. This will be the last of the CDBG funding available to the REF.

Combined with previous awards, \$49,600 will be repaid as loans which will be available for the REF Committee to relend to other businesses in the future. These funds will have no CDBG restrictions and can be used according to terms set by the REF Committee.

## **9. Town Meeting results and follow-up**

The Board may review any of the results of Town Meeting and possible follow-up actions or preparations to make for the new fiscal year.

## **10. Other (if needed)**

### **Public Communications**

11. Members of the public may address the Select Board on any topic.