

**Readfield Select Board**  
**Regular Meeting Minutes June 24, 2014 - *Approved***

**Select Board members present:** Sue Reay, Valarie Pomerleau, Greg Durgin, Larry Dunn and Allen Curtis.  
**Others attending:** Stefan Pakulski (Town Manager) and Thomas Dunham (resident and Select Board member elect).

The meeting was called to order at 4:30 pm by Mrs. Reay.

**1. Review of several draft Requests for Proposals (RFPs)**

**Motion** by Mr. Dunn to accept the Library Painting RFP as presented, and to post it immediately, **second** by Mr. Durgin;

Discussion followed. The Board agreed a phrase should be added to the RFP that no emailed or faxed proposals would be accepted. Mr. Dunham asked about a completion date and the Board agreed to set this as September 30, 2014.

**Motion** by Mr. Durgin to amend the original motion to approved the Library Painting RFP with the noted additions and substitutions, **second** by Mr. Curtis. **Vote** 5-0-0.

**Vote** on the amended original motion: 5-0-0.

**Motion** by Mr. Dunn to accept the Road Shoulders Installation RFP as presented with adjustments, and to have the Town Manager release it as soon as possible, **second** by Ms. Pomerleau. **Vote:** 5-0-0.

**Motion** by Mr. Dunn to reopen discussion of the Road Shoulders Installation RFP, **second** by Mr. Curtis. **Vote:** 5-0-0.

Discussion followed. Mrs. Reay asked that similar language be added to the RFP that no emailed or faxed proposals would be accepted.

**Motion** by Mrs. Reay, to amend the original motion on the Road Shoulders Installation RFP to include that no emailed or faxed proposals would be accepted, **second** by Mr. Curtis. **Vote:** 5-0-0.

**Motion** by Mr. Curtis to accept the 2014 Paving RFP with changes as indicated, **second** by Mr. Durgin. **Vote:** 5-0-0.

The Town Manager noted the Cemetery Sexton is seeking additional technical input for repairing cemetery walls in Case Cemetery and the Readfield Corner Cemetery prior to preparing an RFP for this service.

**2. Review of the June 10 & 12, 2014 Town Meeting Minutes**

**Motion** by Mr. Dunn to accept the June 10 & 12, 2014 Town Meeting Minutes as presented, **second** by Mrs. Reay.

Discussion followed. Mr. Curtis noted the need to follow up the issue of the Elementary School Playground capital fund with the RSU #38.

**Vote:** 4-0-1. (Mr. Durgin did not attend the Town Meeting)

### **3. Review of the proposed Holiday Closing Schedule**

**Motion** by Mr. Dunn to accept the holiday closing schedule as proposed for FY 2014-15, **second** by Mr. Durgin. **Vote:** 5-0-0.

### **4. Review of potential dates for the 2014 Select Board Retreat**

The Board then discussed several possible Select Board retreat dates, suggesting either August 4<sup>th</sup> or August 14<sup>th</sup>. The Board will vote on a date at the July 14, 2014 meeting. The Town Manager will contact the RSU, Kents Hill School, Dana Lee as possible facilitator, and the Town's legislative representatives about these possible retreat dates.

### **5. Other**

The Town Manager provided an update on the CEO search process.

Mrs. Reay adjourned the meeting at 5:10 PM.