

Town of Manchester - SELECTBOARD

MINUTES

9/8/2014

6:37 PM

TOWN OFFICE CONFERENCE ROOM

SELECTMEN PRESENT	Sue Reay, Valerie Pomerleau, Allen Curtis, Thomas Dunham
MEMBERS ABSENT	P. Greg Durgin
TYPE OF MEETING	Selectboard
NOTE TAKER	Tina L. Cagle
ATTENDEES	Town Manager-Stefan Pakulski, Gene Carbona, John Parent, Carrie & Charlie

AGENDA TOPICS

MINUTES 7/28/2014	
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MOTION	Motion by Chairman Reay to reopen the minutes from 07/28/2014 as accepted.
SECOND	Seconded by Selectman Curtis
DISCUSSION	1 Two of the attendees that were listed on the minutes were not at the meeting; Grace
PASS/FAIL	Motion passes: 4-0
MOTION	Keene off of the attendees portion of the meeting.
SECOND	Seconded by Selectman Curtis
DISCUSSION	1 None
PASS/FAIL	Motion passes: 4-0

MINUTES 8/25/2014	
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DISCUSSION	1	Selectman Pomerleau stated that she was misinterpreted on item # 13.
	2	meeting time with funded process that she would be more than willing to meet with
	3	weren't important enough to have discussions with.
	4	Strike the last sentence from item #13 and replace with wording on the tape.
MOTION		Motion by Selectman Curtis to accept minutes of 08/25/14 as amended.
SECOND		Seconded by Selectman Pomerleau
PASS/FAIL		Motion passes: 4-0

MINUTES 8/27/2014	
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DISCUSSION	1	learned much about the budget process.
MOTION		Motion by Selectman Pomerleau to accept the minutes of 08/27/2014 as written.
SECOND		Second by Selectman Dunham.
PASS/FAIL		Motion passes: 4-0

WARRANT #5	
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DISCUSSION	1	Selectman Curtis recapped the warrant expenditures that totals \$307,461.37.
	2	Selectman Curtis would like the Board to address the Treas. State of Maine (DEP) the Board is going to have to make a decision tonight if the town will accept and allow Town Manager to sign for that.
	3	Trails that were flooding this past winter has drainage improvement to be done.
	4	The Town would have to have a Permit By Rule by DEP to have this work done.

MOTION	Motion by Selectman Curtis to accept Warrant #5 in the amount of \$307,461.37.
SECOND	Second by Selectman Pomerleau
	It had come to the attention of the Board of Selectman that the warrant presented at the meeting this evening states "WARRANT 12".
MOTION	Chairman Reay would like to amend to pay out 307,251.37 and remove \$210 from the Bernstein, Shur, Sawyer and Nelson line.
SECOND	Second by Selectman Dunham
DISCUSSION	none
PASS/FAIL	on the amendment passes: 4-0.

SELECTBOARD COMMUNICATIONS

DISCUSSION	1	purchased to help bring jobs to Readfield.
		September 9, 2014 - Select Curtis and Selectman Dunham will be attending Kennebec Emergency Management.
	2	September 10, 2014 - Selectboard Workshop at 4:30.
		September 17, 2014 - Emergency Operations Plan at the RSU from 4 pm - 10 pm
		October 16, 2014 - Budget Committee at 5:30.
		Why did the \$84 per ton carry forward thru 2016 and is there anything that shows the dates of when the roads were done?
		Per the Town Manager that is the current rate per ton for asphalt.
		Per the Town Manager there is a notes section that does not print with the report. If the Board would like to view those they may do so at the town office.
		There are approx. 29 - 30 miles of town roads. The town plows approx. 34 miles.
	3	Why did the \$84 per ton carry forward thru 2016 and is there anything that shows the dates of when the roads were done?
		Per the Town Manager that is the current rate per ton for asphalt.
		Per the Town Manager there is a notes section that does not print with the report. If the Board would like to view those they may do so at the town office.
		Selectman Curtis informed the Board that he had not completed the road spreadsheet and will try and have it available at the next meeting.
		There are approx. 29 - 30 miles of town roads. The town plows approx. 34 miles.
		4 course, but noted that he also has to take the 700 course as well.
5	Selectman Pomerleau informed the Board of the MMA response to the freezing of the Over Time for employees.	
	MMA recommends that the question of freezing Over Time be forwarded to an attorney who specializes in labor relations.	
MOTION		
SECOND		
PASS/FAIL		

TOWN MANAGER

	1	Mr. Pakulski informed the Board that Robert Stone of Androscoggin Bank is retiring and that Jason Simcock will be replacing him.
	2	Phase Converters were sold to Mr. Gerry Mason for the amount of \$800 total.
	3	Mr. Pakulski has not reconvened with Selectman Dunham regarding the repairs at the library.
		John Cushing has begun work on Chase Road and also will be doing the curbing.

DISCUSSION	4	McGee Construction will be bringing a pulp truck to take care of the brush from the ice storm this week.
		D.R. Caron will begin shoulder work in a few weeks.
		Will meet with Grip Wet for the crack sealing contract this week.
		Pike will begin with the paving once all the maintenance work is done
	5	The transfer station gate was left open all weekend.
		It looked like the links in the chain were cut and relocked with a different padlock.
	6	EOP Committee will meet on September 10th at 3 pm for the September 17th meeting at the high school.
	7	Selectman Curtis asked the Mr. Pakulski is John Cushings rates would push the budget to having to ask the town for the money at a later date.
		What would the Board like to do in the event that the work being done by John Cushing begins to go over budget?
		contractor thought the project would go over budget that they were to inform the Board of that .
	8	The library submitted a list of items that they would like to sell along with prices.
		Railing was fixed but the handicap ramp railing needs repair.
		Light is out in the parking lot.
		The drop box needs to be repaired.
		The Friends of the Readfield Library have submitted their paperwork to the Federal
		Government and are awaiting postive notification.
		Mr. Pakulski informed the Board that it is up to them to authorize the disposal and/or sale of items is at their discretion.
		Selectman Curtis suggested that the items be posted on the web site and allow any one to bid or pay for an item to dispose of it. If the items aren't disposed of where will they be stored?
	9	Chairman Reay reminded Mr. Pakulski that the snowplow bond is due 10/01.

BOARDS/COMMITTEES
COMMISSIONS/DEPARTMENTS

	1	Chairman Reay wants to thank the Trails Committee for all their hard work.	
		John Parent, member of the Budget Committee and the Road Committee came forward to speak to the Board.	
		last Selectboard meeting and discussed paving and maintenance issues while trying to put everything in line with the budget.	
		The Road Committee made recommendations to the Board and three of the members of the Board voted to spend the extra money anyway and would take it out of carry forward.	
		Mr. Parent reminded the Board that if they ask the residents at town meeting to approve spending the amount they overspend now and it is defeated. Where will the money come from in that case?	
		The last three (3) years there have been no monies being put back into the carry forward account line items.	
		Mr. Parent was told by the auditors that the carry forward account was approximately \$200,000 less than recommended.	
		2	Road Maintenance budget plus the carry forward will not last long if recommendations by the committee are not taken.

DISCUSSION		Chairman Reay was told by the auditors that the Board is authorized to take the monies out of carry forward account whether or not it is voted down at town meeting, except for special accounts designated otherwise.
		Selectman Curtis stated that the Board approved the repair of more roads than what the Road Committee recommended.
		The members of the Road Committee are all experienced members in their fields and most have been members for many years. The Committees recommendations should be followed.
		Selectman Dunham has asked for a detailed accounting of the monies spent on road work and has also not seen a budget accounting. He was informed that the information was just released today and in his mailbox.
	3	Comments that are made in general should be explained so that wrong impressions aren't made.
	4	The Town did receive \$700,000 but unfortunately it was not enough to do everything that needed to be done. That is why the Town is having to ask the taxpayers for money to finish the projects.
	5	Mr. Reay was asked by Chairman Reay to apologize to the entire Board and Residents for his behavior and language at the last meeting. Mr. Reay did apologize.
6	Mr. Reay asked the Board if the Old Kents Hill Road was supposed to be paved completely up until just before the last Board of Selectmans Meeting. Selectman Reay explained that the Road Committee came back with a different recommendation of paving from Rt. 17 to the dam.	

APPOINTMENT
CARRIE KNIGHT

DISCUSSION	1	Anyone who is willing to volunteer in their Town is an asset. Selectman Curtis stated that "It Takes a Community to Raise it's Kids".
MOTION		Recreation Board beginning 08/11/2014 - 06/30/2016.
SECOND		Seconded by Selectman Curtis.
PASS/FAIL		Motion passes: 4-0

SELECTBOARD LIAISON POLICY

DISCUSSION	1	NONE
MOTION		Motion by Selectman Curtis to accept the Board of Selectmen Liaison Polcy as drafted.
SECOND		Seconded by Selectman Dunham.
DISCUSSION		Selectman Dunham would like to change the "All" in "Attend All Meetings", to "Attend Committee Meetings according to the Appointments & Procedures Manual".
MOTION		Selectman Curtis withdraws previous motion until next meeting.

OUT OF ORDER
DAUGHTERS OF THE REVOLUTIONARY WAR

MOTION		Chairman Reay made a motion to take item #9 out of order.
SECOND		Seconded by Selectman Dunham
PASS/FAIL		Motion passes: 4-0
	1	Third year in a row that the Town of Readfield has Made this Proclamation of Constitution Week.

DISCUSSION	2	This years theme is the 19th Amendment.
	3	This is the 50th Anniversary of the Vietnam War.
	4	09/21/2014...the Cushnoc Chapter is going to have an unveiling at Capital Park at the Vietnam War Memorial. ALL VETERANS SHOULD ATTEND!
	5	There is an Essay Contest at middle schools every year for those who are interested.
MOTION		
SECOND		
PASS/FAIL		

**MARANACOOK LAKE OUTLET DAM
RFP**

DISCUSSION	1	Representatives were not available at the meeting.
	2	The Request For Proposals are always Public Meeting. A member of the committee and the Town Manager.
	3	Chairman Reay asked if the bids come in are for large sums of money is the Town not going to pay until the end of the project?
	4	The project is approximately \$25,000. It is a two part project. The first phase will be much less than half of the total.
	5	Included in this is an amount of \$400,000 for insurance, and possibly may drive some contractors to raise their bid prices in order to cover the high cost of the insurance.
	6	Mr. Pakulski was impressed with the cooperation of the Town of Winthrop and recommends the project.
MOTION		Motion by Selectman Curtis to accept the proposal as written for the Maranacook Lake Hydrology Study and approve the RFP.
SECOND		Second by Chairman Reay.
PASS/FAIL		Motion passes: 4-0

PERMIT BY RULE

DISCUSSION	1	none
MOTION		Motion by Chairman Reay to allow the Town Manager to sign and send the Permit by Rule for the Fairground Complex.
SECOND		Seconded by Selectman Curtis.
DISCUSSION		
MOTION		Motion passes: 4-0

**PETITION FOR TOWN
BUDGET REFERENDUM VOTE**

DISCUSSION	1	Public Hearings will be held on 09/29 and 10/27 at 6 pm at the town office.
	2	Ask the petitioners for the framework of the question.
	3	The vote would be put in front of the voters on 11/04.
	4	There isn't much time to make decisions due to mandatory dates regarding the petition/election process.
	5	If the question is not put on the November 2014 ballot there will have to be a special election which costs money.

MOTION		Motion by Selectman Curtis to add a referendum question on the November 4, 2014 ballot stating the information on the petition received to have a secret ballot referendum. "Shall the Town of Readfield, beginning with the 2015 Warrant Article Voting June 9, 2015 polls submit all warrant articles to the voters of the Town in a format of a secret ballot referendum question(s), rather than town meeting, and to keep the polls open from 8 a.m. - 8 p.m. on June 9, 2015, when said article or articles are voted upon?"
SECOND		Second by Selectman Pomerleau.
PASS/FAIL		Motion passes: 4-0
MOTION		Motion by Selectman Dunham that he and Selectman Pomerleau to research the petition/election process.
SECOND		Second by Selectman Pomerleau.
PASS/FAIL		Motion passes: 4-0

WINTHROP AMBULANCE SERVICE
CONTRACT RENEWAL

DISCUSSION	1	The contract increased from last year by \$.50 per resident
MOTION		Motion by Chairman Reay to allow the Town Manager to sign the contract presented.
SECOND		Second by Selectman Pomerleau.
DISCUSSION	1	Selectman Curtis would like to know how the overage will be coming out of the budget? He would like to see that come out of another line item within the category.
	2	The line will only be over by \$184.
PASS/FAIL		Motion passes: 4-0

PUBLIC HEARING DATES

MOTION		Petition for 09/29/2014 @ 6 pm and 10/27/2014 @ 6 pm.
SECOND		Second by Selectman Pomerleau.
DISCUSSION	1	Selectman Dunham would like to be sure that the public hearings will be replayed for the residents, so that there is as much exposure as possible to the issue.
	2	and that the Public Hearings are advertised in the Messenger as well as any other means
PASS/FAIL		Motion passes: 4-0

TAKEN OUT OF ORDER
#13 BEAR RESOLUTION

DISCUSSION	1	Chairman Reay wants everyone to be clear that she does not allow political format to take place in the Selectmen's Meetings.
	2	Chairman Reay asked her Board Members how they feel about him speaking.
	3	By allowing the resident to speak...is the Board of Selectmen violating the Communications Policy.
	4	Chairman Reay called other Towns to see what they were doing and some towns are signing resolutions against the upcoming Bear Baiting Resolution.
	5	If the Board allows him to speak they will be setting a new precedent.
	6	Inland Fisheries needs to be invited to speak.

	7	The Board will research this issue then will meet at the next meeting and will decide whether or not to proceed.
MOTION		
SECOND		
PASS/FAIL		

MMA CONVENTION

DISCUSSION	1	
MOTION		Motion by Selectman Reay to designate Selectman Curtis as the official voting delegate and Selectman Pomerleau as alternate for Readfield at the MMA Annual Business Meeting .
SECOND		Second by Selectman Dunham.
PASS/FAIL		Motion passes: 4-0

EMAIL FROM BOARD

DISCUSSION	1	Selectman Curtis emailed Mr. Pakulski, as a Board, to provide them with a copy of all the Town paid for Overtime last year, what was budgeted and categories that it was paid in. Maintenance, mowing, Road Maintenance, Transfer Station and other non-specific services from 07/1/2013 - 06/30/2014. As well as the current status for this current fiscal year for same categories.
MOTION		Motion by Selectman Curtis that the Town Manager provide the Selectboard for the next regularly scheduled meeting of 09/22/2014 the following: 1. The total overtime budgeted for 07/01/2013 - 06/30/2014 and the total amount paid for the same period and provide the amounts in the following categories maintenance, mowing, Road Maintenance, Transfer Station and other non-specific services. 2. The same information from 07/01/2014 thru 06/30/2015 total amount spent to date and total amount budgeted for that period for maintenance, mowing, Road Maintenance, Transfer Station and other non-specific services.
SECOND		Second by Selectman Pomerleau
PASS/FAIL		Motion passes: 4-0

PUBLIC COMMUNICATIONS

DISCUSSION	1	regarding the Selective Cutting that has been done and have the Board of Selectman walk the project.
	2	Lenny Reay, thanked Selectman Curtis and Selectman Pomerleau for meeting with him at the E. Readfield cemetery to look at the issue of the rocks lining the property.
	3	Mr. Reay noted that each time the cemetery is mowed that 76 rocks have to be moved, mowed and then moved back. This is a waste of money to have to be doing that.
	4	Mr. Reay asked how long the Town has been selling plots in that section of the cemetery.
	5	There was an article about the Bear Baiting in the Maine Sunday Telegram that was very informative. It was approximately 4 -5 Sundays ago.
MOTION		
SECOND		

PASS/FAIL	
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EXECUTIVE SESSION

DISCUSSION	1	
MOTION		
SECOND		
PASS/FAIL		

Susan Reay

Valerie Pomerleau

Thomas Cutis

P. Greg Durgin

Thomas Dunham

Prepared by: Tina L. Cagle