

**Readfield Selectboard Goals Setting Session  
Friday, October 9, 2015; 8:00 am to 4:00 pm  
Kent's Hill Methodist Church**

**Meeting purpose:** to develop one to five year goals for the town and Selectboard

**Desired outcomes:**

- A list of goals that the Selectboard would like to accomplish by the end of the fiscal year with time frame and point person for each goal
- A list of next steps

**Agenda:**

- 8:00 AM      **Meeting introduction:**
- 8:20            **What are goals and how can they be helpful?**
- 8:30            **Review last year's goals: What has been accomplished and what still remains to be done? What do you want to keep on the list for this year?**
- 9:00            **What are the key things that you want to see accomplished by the Town and the Selectboard by 7/1/16 and by 7/1/20?**
- 10:00          **BREAK**
- 10:15          **Continue work on Goals**
- 12:00          **Lunch**
- 12:30          **Looking at the prioritized list, which are the highest priority and which have the majority support of the Board? How many goals are appropriate and feasible? What should the final list be?**
- 2:00            **Break**
- 2:15            **Who will be the point person for each of the goals? And what is the timeframe for doing the work and completing the goal?**
- 2:45            **When you look at the full list of goals with their time frames and point people: Is anything missing? Is it a reasonable, realistic time frame and work load? Is there anything you would take out or add?**
- 3:15            **Wrap up**
- 3:30            **Adjourn**