

Readfield Appointments Ad Hoc Committee Minutes

November 18, 2015

Members Present: Tom Dunham, Cliff Buuck, Val Pomerleau, Robin Lint, Rob Peale, Henry Whittemore

Members Excused Absent: None

Members Unexcused Absent: None

Present and Participating: Eric Dyer (left meeting about 6:00 PM)

Guests Present: None

Meeting was called to order at 5:06 PM upon arrival of all current members.

Discussion:

Directives: Tom raised the issue of lack of clarity on directives for the committee and that he believed the approved directives were the ones provided in the selectboard (SB) packet and dated 6/22/15. Henry and Cliff felt we had agreed to move forward with review of Application Procedures and Guidelines documents, and that we would ultimately address all that the SB wants us to do. Tom wants to make sure we cover everything above the bold triple line on the directives document stamped DRAFT and dated 6/22 in writing on the top right corner. Eric feels we should do one thing at a time and make sure nothing falls thru the cracks.

Henry will continue to maintain a working draft (all ideas) and consensus draft (ideas approved by majority vote or consensus of committee) of the Procedures and Guidelines documents. (For this work minutes will reflect discussion points but not necessarily specific wording of documents.)

Recall Ordinance and Volunteer Removal from Boards, Committees, and Commissions (BCCs): Questions about removal include whether our existing Recall ordinance applies to BCC members and whether all members of BCCs are

considered Town Officials. Val will check with MMA and report back to the committee at the next meeting.

Minutes for 11/4/15:

Changes were made to paragraph headings to clarify whether the paragraphs were about the Application For Appointment document revisions suggested by Robin, or the Application Procedures document. Revised minutes were approved unanimously.

Application for Appointment Revisions:

Robin presented the document with revisions suggested at our last meeting. Rob moved and Tom seconded approval. We discussed whether our continuing discussion might result in additional changes. The motion of approval was withdrawn by Rob and Tom. Consensus is leave the document "in process" in case more changes are needed.

Appointment Application Revisions:

Larry Dunn's email comment on the introductory paragraph was discussed and the consensus was to leave it as is in the current consensus document. Discussion of how our deliberations are presented to the public ensued. Consensus decisions were:

Clearly indicate which documents are preliminary or draft;

We may take up some email comments as we proceed (since many will be things committee members would bring up in any case) but we will directly consider all public email comments at the end of our discussions before finalizing any document. Robin will keep a running compilation of public email comments sent to committee members.

Section 1b): We need to define "re-appointment". Val suggests "continuous uninterrupted service on the same BCC". This will be incorporated in the document. Eric suggests we should include a definition section in the document.

Section 1c): We discussed having terms of office in the document. Consensus was terms should not be in this document and should be left to the SB or documentation for individual BCCs.

Section 1d): We discussed how re-appointments should be handled and whether it should be considered automatic if a member wants to continue. The consensus was that any expiring term would trigger advertising for the position even if the current member plans to ask for re-appointment. Terms expire at the end of June and on May 1st positions where terms are expiring should be advertised in accordance with our advertising procedures. To be considered for appointment and/or re-appointment as of July 1st any application should be received by the Town Clerk by May 31st to allow the SB to evaluate and make appointments prior to July 1st. Any applications submitted after May 31st should not be taken up until after July 1st if a vacancy remains. The SB has the right to reject an applicant even if it is the only one and appoint someone else later. However, a late application should not be taken up until after July 1st.

Section 1f): Consensus was the document should include a listing of required training that members of specific BCCs would need to take after appointment. Robin will provide a list at the next meeting.

Next meeting: December 2, 5 to 7 PM.

Adjourned: 7:02 PM

Respectfully submitted: Rob Peale, Secretary