

Readfield Appointments Ad Hoc Committee Minutes

December 16, 2015

Members Present: Tom Dunham, Cliff Buuck, Val Pomerleau, Robin Lint, Rob Peale, Henry Whittemore (arrived 5:35 PM).

Members Excused Absent: None

Members Unexcused Absent: None

Present and Participating: Eric Dyer (arrived 6:12)

Guests Present: None

Meeting was called to order at 5:17 PM.

Discussion:

Minutes for 12/2/15: Changed the word "except" to accept. Acceptance of the amended minutes was moved by Tom and seconded by Val. Approved unanimously.

Section 2 of Application Procedures (Town Clerk process): Robin distributed a list of suggested revisions/clarifications. There was discussion of whether to accept applications if no openings exist. This would be another way (in addition to the volunteer list) to keep track of people interested in serving on Boards, Commissions, and Committees (hereinafter BCCs). Consensus was to allow acceptance of applications without openings but put time limits on the applications so people have a responsibility to communicate their continued interest.

Committee members agree that any BCC openings should be advertised regardless of whether applications are on file. Advertising should be for a minimum of 10 days.

Discussion of whether alternates should automatically be moved up to full member when openings exist. Consensus is that alternates should apply for full

member positions rather than be automatically moved up. Alternate and member positions are separate positions.

Section 3a (BCC Chair process): Consensus is expiration of any term will create a vacancy. There would be no automatic continuation or re-appointment although the member whose term expires can apply for re-appointment.

Section 3b: Consensus is that people should be allowed to resign verbally at a Selectboard (SB) meeting as well as by email or letter.

Section 3e: We discussed what chairs should specify for qualifications for appointment. Robin questioned whether Chairs could specify in a way that stacks the committee. Concerns were expressed about discouraging people who are interested but lack specific qualifications. Erik stated that preference for certain skills does not need to be advertised and could just be information for the SB to consider if there is more than one applicant. It would be input for the SB decision-making process and the SB is not obligated to give the reasons for their decision. Robin stated that since the information would be in writing it would be available to the public. The consensus is that Chairs should be allowed to let the SB know what their BCC's needs are.

Henry will produce the next version of the consensus document without tracking the changes since it is getting too busy.

Section 3g: This section should list some examples of what is meant by "reconfiguration" of the BCC. Could be for things like duties, number of members, etc.

The SB has voted on a new objectives document for this committee. Tom will bring the approved version to the next committee meeting or email it to members.

We had a brief discussion about term limits but deferred full discussion to another meeting.

Next meeting: January 6, 2015, 5 to 7 PM. We will continue with discussion of sections 4 thru 6 and possibly start on the guidelines.

Adjourned: 7:14 PM. Moved and seconded by Val/Robin.

Respectfully submitted: Rob Peale, Secretary