

Town of Readfield – SELECT BOARD

MINUTES

12/01/2014

6:35 PM

TOWN OFFICE

MEMBERS PRESENT	Sue Reay, Valarie Pomerleau, Allen Curtis, Thomas Dunham, P. Greg Durgin
MEMBERS ABSENT	
MEETING TYPE	SELECT BOARD
NOTE TAKER	Tina L. Cagle
ATTENDEES	Town Manager, Stefan Pakulski, Gene Carbona, Nancy Buker, David Buker, Willard Harris, Gary Keilty, Steven Woodsum, David Linton, Milton Wright, Deb Doten, Grace Keene, John Stanley, Pete Davis, John Parent, Darcy Whittimore

Agenda topics

	#1 MINUTES 11/17/2014
MOTION	Motion by Selectperson Pomerleau to accept minutes of 11/17/2014 as amended.
SECOND	Second by Selectperson Curtis.
PASS/FAIL	Motion passes: 5-0
	#2 WARRANT REVIEW #11
DISCUSSION	1) Discussion of Warrant Items. 2) Selectperson Dunham would like a breakdown from Pike Industries for all roadwork they performed currently this fiscal year.
MOTION	Motion by Selectperson Curtis to approve Warrant #11 in the amount of \$477,203.96.
SECOND	Second by Selectperson Dunham.
PASS/FAIL	Motion passes: 5-0
	#3 SELECT BOARD COMMUNICATIONS
DISCUSSION	<ol style="list-style-type: none"> 1) Selectperson Curtis attended the last KVCOG meeting and has asked for a list of the services that they offer to municipalities for the yearly fee paid to them. 2) Currently, the Town of Wayne has applied to KVCOG to be a "Fiscal Sponsor" in refurbishing the Old Mill, but you must be a 501(c)(3), which is a non-profit corporation designation, in order to receive these funds. 3) Selectperson Durgin expressed that he is offering no apologies for anything said at the last meeting, nor anything he has said in the past while on the Board as he always chooses his words carefully. 4) Chairperson Reay asked the Board Members whether or not they want to hold a workshop with legal counsel to go over legal matters, executive sessions etc...(Consensus of the Board) 5) Town Manager Pakulski informed the Board that staff may contact MMA Legal at any time for purposes within their job duties, but that they may not contact the Town Attorney. That must always be approved. 6) Chairperson Reay asked for a consensus of the Board to clarify the letter received by Town Manager Pakulski from MMA Legal regarding the point person on contacting them. (Consensus of the Board) 7) Selectperson Curtis sent a Google Doc out to the members of the Board for review and comment and was sent a memo that he is not allowed to do that because it constitutes a meeting when asking for comments/ reviews etc... 8) The employee luncheon will be on January 6, 2015. 9) Selectperson Curtis has asked for the Board and for the residents to look at the RSU 34 website regarding the meetings and the type of electronic storage system they have. 10) Mr. Linton has volunteered to put up the new lights on the tree at the town office. 11) The Annual Chairs meeting possible dates are 1/5 or 1/20 from 6-8pm. 12) Selectperson Curtis is not receiving the information that he has requested regarding roads and he is trying to compile all the information without any assistance from anyone on the Road Committee. Pete Davis and Selectperson Dunham stepped forward to supply this information. 13) Selectperson Curtis will send the Road Committee all the information he has collected. 14) Selectperson Dunham would like to request information from DEP regarding the Transfer Station reporting information.
MOTION	
SECOND	
PASS/FAIL	
	#4 TOWN MANAGER
DISCUSSION	<ol style="list-style-type: none"> 1) External concrete on the bridge on Old Kents Road is chaffing off and will need to be repaired. A full engineering report is not needed. 2) Selectperson Pomerleau would like to know which roads weren't able to be striped before the first snow. Town Manager

	<p>Pakulski has not received the final bill from Lucas Striping and as soon as he does, he will inform the Board.</p> <p>3) Solid Waste Committee meetings will be held on either 1/8 or 1/15.</p> <p>4) Staff should stamp every piece of mail that comes into the office.</p>
MOTION	Motion by Chairperson Reay to add a box to the application for Boards and Committees to enter the date.
SECOND	Second by Selectperson Pomerleau.
PASS/FAIL	Motion passes: 3-2 (Selectpersons Dunham and Curtis)
DISCUSSION	<p>5) Selectperson Curtis would like to have all the numbers entered into the spreadsheet and begin as soon as possible on working with it.</p> <p>6) Mr. Carbona felt that after Mr. Parents' earlier remarks regarding meeting with the Board jointly was not something that the Budget Committee wants to do.</p> <p>7) Mr. Parent assured Mr. Carbona that that was not the case and that the Budget Committee looks forward to meeting with the Board.</p>
MOTION	Motion by Selectperson Curtis that the Board follow the citizens vote of November 4, 2014 to move forward with the Secret Ballot format that will be voted June 9, 2015.
SECOND	Second by Selectperson Pomerleau.
PASS/FAIL	Motion passes: 5-0
	#5 BOARDS, COMMITTEES, COMMISSIONS & DEPARTMENTS
DISCUSSION	None present
MOTION	
SECOND	
PASS/FAIL	
	#6 PURCHASING POLICY 3rd READING
DISCUSSION	1) Review of the previous draft changes. The Board will review changes and finalize at next regular meeting.
MOTION	Motion by Chairperson Reay to extend the meeting until 9:30 pm.
SECOND	Second by Selectperson Durgin.
PASS/FAIL	Motion passes: 5-0
	TAKEN OUT OF ORDER #14 PUBLIC COMMUNICATIONS
DISCUSSION	1) John Stanley asked the Board if they will still take public comments throughout the rest of the meeting. Chairperson Reay informed him that the Board will always entertain public comments on any agenda item open to the public.
MOTION	
SECOND	
PASS/FAIL	
	#7 TRAIL EASEMENT
DISCUSSION	<p>1) Milt Wright informed the Board that the new owners of the Lucas House, The Nelsons, are on board with granting the Town a permanent easement for the trail.</p> <p>2) This would have to be an article for the people to vote.</p> <p>3) Jerry Blye asked what the difference between an Agreement and an Easement.</p> <p style="margin-left: 20px;">a. Agreement can be withdrawn at any time or a specified time in the document with no financial recourse for the Town</p> <p style="margin-left: 20px;">b. Easement can become part of the deed of the property or a Quit Claim Deed which are permanent.</p>
MOTION	
SECOND	
PASS/FAIL	
	#8 FIREARMS ORDINANCE REVIEW
DISCUSSION	1) Tabled until next meeting.
MOTION	
SECOND	
PASS/FAIL	
	#9 NAMING APPLICATION
DISCUSSION	1) Final Reading.
MOTION	Motion by Selectperson Pomerleau to accept the Naming Application as presented.

SECOND	Second by Selectperson Durgin.
PASS/FAIL	Motion passes: 5-0

#10 SECRET BALLOT PROCESS

DISCUSSION	<ol style="list-style-type: none"> 1) A Timetable and schedule need to be established. 2) Set and publish dates for workshops as: 12/4 & 12/11 from 4:30 – 7pm. 3) Mr. Wright would like to find out exactly what the format is going to be and how many questions there are.
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MOTION	
SECOND	
PASS/FAIL	

#11 EXECUTIVE SESSION INFORMATION

DISCUSSION	1) There were no questions from the public regarding this topic.
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MOTION	Motion by Selectperson Durgin to extend the meeting until 9:45 pm.
SECOND	Second by Selectperson Curtis.
PASS/FAIL	Motion passes: 5-0

#12 RSU COOPERATION OPPORTUNITIES

DISCUSSION	<ol style="list-style-type: none"> 1) Chairperson Reay would like Town Manager Pakulski to meet with the RSU to brainstorm on how to save money on solid waste disposal. 2) Town Manager Pakulski will reach out to the superintendent with better communication between the School and the Town. This was a Board consensus. 3) Selectperson Durgin will gather the numbers for solid waste from the high school. 4) Selectperson Curtis reminded the Board and the residents to view the video system that RSU 34 is currently using.
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MOTION	
SECOND	
PASS/FAIL	

Chairperson Reay adjourns the meeting at 9:46 pm.

MOTION	Motion by Chairperson Reay to enter into executive session per 1 M.R.S.A. 405(6)(a) concerning the Town Managers duties.
SECOND	Second by Selectperson Durgin.
PASS/FAIL	Motion passes: 5-0