

Town of Readfield – SELECT BOARD

MINUTES

12/15/2014

6:35 PM

TOWN OFFICE

MEMBERS PRESENT	Sue Reay, Allen Curtis, Thomas Dunham, P. Greg Durgin
MEMBERS ABSENT	Valarie Pomerleau
MEETING TYPE	SELECT BOARD
NOTE TAKER	Tina L. Cagle
ATTENDEES	Town Manager, Stefan Pakulski, Gene Carbona, David Linton, Milton Wright, Deb Doten, Pete Davis, Fran Zambella, Dan Meyer, Jerry Bley, Holly Dominie

Agenda topics

	#1 MINUTES 12/01/2014, 12/04/14 and 12/08/14
MOTION	Motion by Selectperson Durgin to accept minutes of 12/01/2014 as amended.
SECOND	Second by Selectperson Dunham.
PASS/FAIL	Motion passes: 4-0
MOTION	Motion by Selectperson Curtis to accept minutes of 12/04/2014 and 12/08/14 as written.
SECOND	Second by Selectperson Dunham.
PASS/FAIL	Motion passes: 4-0
	#2 WARRANT REVIEW #12
DISCUSSION	1) Discussion of Warrant Items.
MOTION	Motion by Selectperson Dunham to approve Warrant #12 in the amount of \$56,982.87.
SECOND	Second by Selectperson Curtis.
PASS/FAIL	Motion passes: 4-0
	#3 SELECT BOARD COMMUNICATIONS
DISCUSSION	1) Selectperson Curtis asked the Board if they should take down the Military Excise Exemption questionnaire from the website.
MOTION	Motion by Selectperson Curtis to remove the Military Excise Exemption questionnaire from the website.
SECOND	Second by Selectperson Dunham.
PASS/FAIL	Motion passes: 4-0
DISCUSSION	2) Chairperson Reay expressed to the residents that the Readfield Elementary School looks to be in great shape, after the Select Board toured the school with Superintendent Wolfrom. 3) Thank you Dave Linton for decorating the Town Tree in front of the Town Office. 4) There was clarification from Maine Municipal Association regarding who may contact them regarding any legal questions, and it was suggested that a Board Member be designated. 5) Selectperson Curtis met with KVCOG again and is still learning and gathering information. 6) There will be a Board of Assessors meeting on 12/16/2014 as well as a joint budget meeting.
	TAKEN OUT OF ORDER #9 SECRET BALLOT PROCESS
DISCUSSION	1) Selectperson Dunham would like to use all means available to inform the residents of the upcoming workshops by sending a postcard to every resident, the Advertiser, Towns website, the update the sign in front of the fire station. 2) Selectperson Curtis would like to set the following dates subject to change: (See Motion)
MOTION	Motion by Chairperson Curtis to set the following dates, subject to change, and publish by all means available: 01/13, 01/21, 01/28, 02/04, 02/10, 02/18, 03/05, 03/12.
SECOND	Second by Selectperson Dunham.
PASS/FAIL	Motion passes: 4-0
DISCUSSION	3) The Spirit of America nominations need to be into the Town Office no later than 2/28/2015, for presentation on 5/27/2015. (Consensus of the Board) 4) Selectperson Durgin will work with the Town Clerk regarding the number of tables and chairs that will be needed for the Secret Ballot Election. 5) Holly Dominie asked the Select Board what a "no" vote would mean on any question in the new format. Chairperson Reay explained that there will be explanations under each article on what a "no" vote would mean.
MOTION	Motion by Selectperson Durgin to televise all joint Select Board and Budget Committee meetings, as well as the four (4)

	Public meetings being held on 03/05, 03/12, 05/28 & 05/29
SECOND	Second by Selectperson Curtis
PASS/FAIL	Motion passes: 4-0
	#4 TOWN MANAGER
DISCUSSION	<ol style="list-style-type: none"> 1) Chairperson Reay thanked Town Manager Pakulski for meeting with the superintendents' office regarding solid waste reductions and other town/school partnerships. 2) The Draft Audit from RHR Smith should be available next week. 3) Town Manager Pakulski informed the Board of a possible cost-saving option for a new heating system for Gile Hall and discussed an option of Wood Pellet Boiler. 4) Chairperson Reay researched the cost of bags for the use at the transfer station and found that KVCOG is offering bags at .30/bag, whereas on line she found prices from .07 - .11/bag. 5) 01/05/2015 is the date for the Chairs Meeting and Selectperson Durgin will set the room at the school for the meeting. 6) Selectperson Dunham asked if the remaining equipment could be listed on the website if not already. 7) The MMA class on boards and managers that the Select Board and Town Manager attended was very beneficial to all.
MOTION	
SECOND	
PASS/FAIL	
	#5 BOARDS, COMMITTEES...
DISCUSSION	1) Chairperson Reay thanked the Cemetery Committee for their minutes.
MOTION	
SECOND	
PASS/FAIL	
	#6 PURCHASING POLICY
DISCUSSION	1) Final Reading
MOTION	Motion by Selectperson Durgin to accept the Purchasing Policy as presented.
SECOND	Second by Chairperson Reay.
PASS/FAIL	Motion passes: 4-0
	#7 FIREARMS ORDINANCE
DISCUSSION	<ol style="list-style-type: none"> 1) Chairperson Reay would like to incorporate into all policies a review date so that all policies are reviewed in a timely manner. 2) Dan Meyer and Jerry Bley said the Conservation Commission would like to implement restrictions for hunting in the Fairgrounds Management Plan and change the current ordinance at town meeting. 3) Trails have very high traffic use for all seasons whereas hunting draws little hunting to those areas. 4) The Management Plan and the Firearms Ordinance are outdated. 5) A restriction for hunting on Town property would entail the hunter getting a permit from the Town Clerk.
MOTION	Motion by Selectperson Dunham to incorporate into all policies a review date so that all policies are reviewed in a timely manner.
SECOND	Second by Selectperson Durgin.
PASS/FAIL	Motion passes: 4-0
	#8 TRANSFER STATE HAULERS PERMITS
DISCUSSION	1) Selectperson Durgin would like to see the permits filled out more fully next year.
MOTION	Motion by Chairperson Reay to accept the applications as presented to expire 12/30/2015.
SECOND	Second by Selectperson Durgin.
PASS/FAIL	Motion passes: 4-0
	#10 BUDGET SPREADSHEET
DISCUSSION	1) Overview of the spreadsheet and how it is progressing.
MOTION	
SECOND	
PASS/FAIL	
	#11 OVERTIME DATA
DISCUSSION	1) Discussion of the data presented.
MOTION	Motion by Selectperson Durgin to extend the meeting until 9:15 pm.

SECOND	Second by Selectperson Curtis.
PASS/FAIL	Motion passes: 4-0
#12 SNOWPLOW ORDINANCE	
DISCUSSION	<ol style="list-style-type: none"> 1) There were no questions from the public regarding this topic. 2) Chairperson Reay brought up her concerns with the current version of the Snowplow Ordinance. She would like to see the Town revert to state law since it is stricter than the current version. 3) It is against state law to push snow in the right of way and leave it there. It is a hazard to motorists as well as to the wings of large plow trucks. 4) Chairperson Reay believes this 1977 ordinance is very outdated and may not be legal. 5) The snowmobile club needs to be sure to clean the snow and ice from the right of way and must be kept clean at all times. 6) Chairperson Reay would like to Board to review the Ordinance and will discuss at a future meeting. (Consensus)
#13 OTHER	
DISCUSSION	<ol style="list-style-type: none"> 1) Chairperson Reay addressed the issue of resident letters and discussing as a Board. 2) There are four sets of letters that can be discussed if it is the wish of the members of the Board. 3) Selectperson Curtis thinks that any letters that are accusatory or derogatory should not be addressed.
MOTION	Motion by Selectperson Durgin to extend the meeting until 9:30 pm.
SECOND	Second by Selectperson Curtis.
PASS/FAIL	Motion passes: 4-0
DISCUSSION	<ol style="list-style-type: none"> 4) Mr. Carbona expressed that he has had very little assistance from anyone regarding the Public Works Committee and the paperwork is overwhelming. 5) A few of the committee members have not made contact in several months and he is not sure what is happening. He does not have a quorum on most occasions. 6) Can the Board help him keep the committee whole? 7) The Select Board directed Mr. Carbona to contact the current chair of that committee and ask for the information that he is looking for and inform the Board from there.
MOTION	
SECOND	
PASS/FAIL	

Chairperson Reay adjourns the meeting at 9:20 pm.