

Readfield Select Board

Meeting for

Jan. 12, 2015

**Readfield Select Board
Regular Meeting
Agenda**

January 12, 2015

Meeting starts: 6:30 PM

Location: Gile Hall

Pledge of Allegiance

1. **Minutes:** Select Board meeting minutes of December 15 & 29, 2014 - 10 minutes
2. **Warrant: #14** – 5 minutes

Communications – 30 minutes

3. Select Board communications
4. Town Manager
5. Boards, Committees, Commissions & Departments
 - Cemetery Committee minutes
 - Public Works ad hoc committee minutes

Appointments/Reappointments – None pending

Unfinished Business:

6. Budget categories review – 30 minutes
7. Overtime update – 5 minutes

New Business:

8. Discussion with resident: John Parent – 30 minutes
9. Annual Chair Meeting Policy review – 5 minutes
10. Pre-holiday Closing Policy review – 5 minutes
11. Readfield Corner Parking Ordinance review – 5 minutes
12. Warrant Article Petition Policy review – 5 minutes
13. Ordinance Regulating the Readfield Fire Dept. review – 5 minutes
14. Other (if needed)

Public Communications:

15. Members of the public may address the Select Board on any topic – 15 minutes

Adjournment

#1 Minutes

Town of Readfield – SELECT BOARD

MINUTES

12/15/2014

6:35 PM

TOWN OFFICE

MEMBER PRESENT	Sue Reay, Allen Curtis, Thomas Dunham, P. Greg Durgin
MEMBER ABSENT	Valarie Pomerleau
MEETING TYPE	SELECT BOARD
NOTE TAKER	Tina L. Cagle
ATTENDEES	Town Manager, Stefan Pakulski, Gene Carbona, David Linton, Milton Wright, Deb Doten, Pete Davis, Fran Zambella, Dan Meyer, Jerry Bley

Agenda topics

#1 MINUTES 12/01/2014, 12/04/14 and 12/08/14	
MOTION	Motion by Selectperson Durgin to accept minutes of 12/01/2014 as amended.
SECOND	Second by Selectperson Dunham.
PASSES	Motion passes: 4-0
MOTION	Motion by Selectperson Curtis to accept minutes of 12/04/2014 and 12/08/14 as written.
SECOND	Second by Selectperson Dunham.
PASSES	Motion passes: 4-0
#2 WARRANT REVIEW #12	
DISCUSSION	1) Discussion of Warrant Items.
MOTION	Motion by Selectperson Dunham to approve Warrant #12 in the amount of \$56,982.87.
SECOND	Second by Selectperson Curtis.
PASSES	Motion passes: 4-0
#3 SELECT BOARD COMMUNICATIONS	
MOTION	1) Selectperson Curtis asked the Board if they should take down the Military Excise Exemption questionnaire from the website. Motion by Selectperson Curtis to remove the Military Excise Exemption questionnaire from the website.
SECOND	Second by Selectperson Dunham.
PASSES	Motion passes: 4-0
MOTION	2) Chairperson Reay expressed to the residents that the Readfield Elementary School looks to be in great shape, after the Select Board toured the school with Superintendent Wolfstrom. 3) Thank you Dave Linton for decorating the Town Tree in front of the Town Office. 4) There was clarification from Maine Municipal Association regarding who may contact them regarding any legal questions, and it was suggested that a Board Member be designated. 5) Selectperson Curtis met with KVCCG again and is still learning and gathering information. 6) There will be a Board of Assessors meeting on 12/16/2014 as well as a joint budget meeting.
TAKEN OUT OF ORDER #4 SECRET BALLOT PROCESS	
MOTION	1) Selectperson Dunham would like to use all means available to inform the residents of the upcoming workshops by sending a postcard to every resident, the Advertiser, Town's website, the update the sign in front of the fire station. 2) Selectperson Curtis would like to set the following dates subject to change: (See Motion)
MOTION	Motion by Chairperson Curtis to set the following dates, subject to change, and publish by all means available: 01/13, 01/21, 01/28, 02/04, 02/10, 02/18, 03/05, 03/12.
SECOND	Second by Selectperson Dunham.
PASSES	Motion passes: 4-0
MOTION	3) The Spirit of America nomination needs to be into the Town Office no later than 2/28/2015, for presentation on 5/27/2015. (Consensus of the Board) 4) Selectperson Durgin will work with the Town Clerk regarding the number of tables and chairs that will be needed for the Secret Ballot Election. 5) Holly Dominy asked the Select Board what a "no" vote would mean on any question in the new format. Chairperson Reay explained that there will be explanations under each article on what a "no" vote would mean.
MOTION	Motion by Selectperson Durgin to televise all joint Select Board and Budget Committee meetings, as well as the four (4)

Public meetings being held on 03/05, 03/12, 05/28 & 05/29
Second by Selectperson Curtis
Motion passes: 4-0

#4 TOWN MANAGER

- 1) Chairperson Reay thanked Town Manager Pakulski for meeting with the superintendents' office regarding solid waste reductions and other town/school partnerships.
- 2) The Draft Audit from RHR Smith should be available next week.
- 3) Town Manager Pakulski informed the Board of the need for a new heating system for Gile Hall and discussed an option of Wood Pellet Boiler.
- 4) Chairperson Reay researched the cost of bags for the use at the transfer station and found that KVCOG is offering bags at .30/bag, whereas on line she found prices from .07 - .11/bag.
- 5) 01/05/2015 is the date for the Chairs Meeting and Selectperson Durgin will set the room at the school for the meeting.
- 6) Selectperson Dunham asked if the remaining equipment could be listed on the website if not already.
- 7) The class that the Select Board and Town Manager attended was very beneficial to all.

#5 BOARDS, COMMITTEES...

- 1) Chairperson Reay thanked the Cemetery Committee for their minutes.

#6 PURCHASING POLICY

- 1) Final Reading
- Motion by Selectperson Durgin to accept the Purchasing Policy as presented.
Second by Chairperson Reay.
Motion passes: 4-0.

#7 FIREARMS ORDINANCE

- 1) Chairperson Reay would like to incorporate into all policies a review date so that all policies are reviewed in a timely manner.
 - 2) Dan Meyer and Jerry Blye would like to implement restrictions for hunting in the Management Plan and change the current ordinance at town meeting.
 - 3) Trails have very high traffic use for all seasons whereas hunting draws little hunting to those areas.
 - 4) The Management Plan and the Firearms Ordinance are outdated.
 - 5) A restriction for hunting on town property would entail the hunter to get a permit from the Town Clerk.
- Motion by Selectperson Dunham to incorporate into all policies a review date so that all policies are reviewed in a timely manner.
Second by Selectperson Durgin.
Motion passes: 4-0

#8 TRANSFER STATE HAULERS PERMITS

- 1) Selectperson Durgin would like to see the permits filled out more fully next year.
- Motion by Chairperson Reay to accept the applications as presented to expire 12/30/2015.
Second by Selectperson Durgin.
Motion passes: 4-0

#9 BUDGET SPREADSHEET

- 1) Overview of the spreadsheet and how it is progressing.

#10 OVERTIME DATA

- 1) Discussion of the data presented.

Motion by Selectperson Durgin to extend the meeting until 9:15 pm.

SECOND	Second by Selectperson Curtis.
UNANIMOUS	Motion passes: 4-0

#12 SNOWPLOW ORDINANCE

- 1) There were no questions from the public regarding this topic.
- 2) Chairperson Reay brought up her concerns with the current version of the Snowplow Ordinance. She would like to see the Town to revert to state law since it is stricter than the current version.
- 3) It is against state law to not push snow in the right of way and leave it there. It is a hazard to motorists as well as the wings of large plow trucks.
- 4) Chairperson Reay does not believe that this ordinance dated from 1977 is very outdated and may not be legal.
- 5) The snowmobile club needs to be sure to clean the snow and ice from the right of way and must be clean at all times.
- 6) Chairperson Reay would like to Board to review the Ordinance and will discuss at a future meeting. (Consensus)

#13 OTHER

- 1) Chairperson Reay addressed the issue of resident letters and discussing as a Board.
- 2) There are four sets of letters that can be discussed if it is the wish of the members of the Board.
- 3) Selectperson Curtis does not think that any letters that are accusatory or derogatory should not be addressed.

Motion by Selectperson Durgin to extend the meeting until 9:30 pm.

Second by Selectperson Curtis.

Motion passes: 4-0

- 4) Mr. Carbona expressed that he has had very little assistance from anyone regarding the Public Works Committee and the paperwork is overwhelming.
- 5) A few of the committee members have not made contact in several months and he is not sure what is happening. He does not have a quorum on most occasions.
- 6) Can the Board help him keep the committee whole?
- 7) The Select Board directed Mr. Carbona to contact the current chair of that committee and ask for the information that he is looking for and inform the Board from there.

Chairperson Reay adjourns the meeting at 9:20 pm.

DRAFT

Town of Readfield – SELECT BOARD

MINUTES

12/29/2014

6:37 PM

TOWN OFFICE

MEMBERS PRESENT	Sue Reay, Valarie Pomerleau, Thomas Dunham,
MEMBERS ABSENT	Greg Durgin, Allen Curtis
MEMBER AT LARGE	SELECT BOARD
MODERATOR	Tina L. Cagle
ATTENDEES	Town Manager, Stefan Pakulski, Milton Wright, Deb Doten, Fran Zambella, Grace Keene

Agenda topics

	#1 MINUTES None
PROBATION	
RESIGNATION	
	#2 WARRANT REVIEW #13
DISCUSSION	1) Discussion of Warrant Items
MOTION	Motion by Selectperson Dunham to approve Warrant #13 in the amount of \$336,173.28, which is the result after removing \$70 from the Bernstein Shur line per Chairperson Reays request.
SECOND	Second by Selectperson Pomerleau.
PASS/FAIL	Motion passes: 3-0
	#3 SELECT BOARD COMMUNICATIONS
	1) Chairperson Reay reminded everyone of the following dates: 01/06 Employee Lunch, 01/06 @ 4:30 for an executive session, 01/07 Meeting at the RSU, 01/13 Joint Budget Committee and Select Board & 01/05 @ 6:30 for the Chairs Meeting. 2) Selectperson Pomerleau has the wonderful duty of reviewing the warrant for the next period. 3) Selectperson Dunham is working towards a template for the roadwork and it is coming along quite nicely and he is still gathering data. 4) Chairperson Reay encouraged everyone to look at the Town of Gardiners' website to view their broadcasts and discuss with Selectperson Curtis at a future meeting.
	#4 TOWN MANAGER
	1) 01/20/15 is the alternate date for the Chair's meeting if necessary. 2) Town Manager Pakulski will be the temporary Health Officer until the positions are reappointed. 3) Winthrop is implementing a system of notification similar to the Maranacook Schools emergency notification system. Several issues were presented from current users that should be researched. 4) The employee worksheet presented to the Board was to review and discuss any questions or changes the Board may have for the upcoming budget sessions. 5) The board would like to keep this spreadsheet going for the current session. (Consensus)
	#5 BOARDS, COMMITTEES, COMMISSIONS AND DEPARTMENTS
	1) Resignation of Jessica Curst from the Library Board. Chairperson Reay regretfully accepts the resignation of Jessica Curst from the Library Board. Second by Selectperson Pomerleau. Motion passes: 3-0

#6 SNOWPLOW ORDINANCE

DISCUSSION

- 1) Town Manager Pakulski presented the Board with the opinions of Maine Municipal Legal and Maine DOT regarding the legality of the Towns' Snowplow Ordinance.
- 2) It is illegal to plow or put snow in a roadway.
- 3) State Police or Kennebec Sheriffs' Office would have to be called in the case of illegal plowing.

#7 BUDGET UPDATE

- 1) Would the Board like to budget for Employee Recognition for the new fiscal year?

#8 OVERTIME UPDATE

- 1) Was discussed earlier in the meeting.

#9 PUBLIC INPUT SURVEY

- 1) The Board is asking residents to comment on some of the things they think should be cut from the budget. The RSU figure is a separate vote.
 - 2) The approximate Town mill is 4%. The school and county taxes are the majority of the tax bill.
 - 3) Possibly have a survey put out to the residents and the Board and residents should submit questions. (Consensus)
- Motion by Chairperson Reay to accept the applications as presented to expire 12/30/2015.
Second by Selectperson Durgin.
Motion passes: 4-0

#10 EMPLOYEE TIME LOGS

- 1) Karsh Peterson keeps a very detailed log book and should continue with that format.
- 2) Mark Birtwell needs improvement and should use a calendar book rather than a notebook, similar to a DAY-TIMER.

#11 RESIDENT LETTERS TO THE BOARD

- 1) Discussion of the three (3) letters presented.

#12 OTHER

- 1) Discussion of the three (3) letters presented.

#13 PUBLIC COMMUNICATIONS

- 1) Mr. Zambella commented that he was surprised to hear the content of the letters presented that evening and thought that the Board was doing a very good job at being transparent, open and honest. The Board speaks in common language that residents appreciate and understand.
- 2) Mr. Zambella also commented on Chairperson Reays' comment regarding the eye sore at the Munson Farm and wanted to know what is being done about the Maranacook Motors building.
- 3) He also asked about the procedure for the commercial haulers and if they recycle and if they notify their customers that it is a state law to recycle.
- 4) Chairperson Reay informed Mr. Zambella that the haulers do notify their customers and that if residents bring their trash in black bags, anyone can ask them to open them and refuse the disposal if not separated.

	5) Ms. Doten remarked that she absolutely loves the compost pile at the transfer station and hopes that it will continue.
MOZON	
SEZON	
PASZON	
PARTIAL	

Chairperson Reay adjourns the meeting at 8:38 pm.

DRAFT

#2 Warrant

3. Select Board communications:

- Allen Curtis might report more re video streaming,
- Tom Dunham might report more re road project spreadsheet,
- Greg Durgin might report re the RSU budget meeting;
- Other scheduled meetings with Select Board attendance this month:

Jan. 13, 21, and 29 jointly with Budget Committee

Jan. 21 RSU Board

- Board members may share other communication items.
- Please see attached letter from resident John Knox.

Mr John Knox
16 Old Kents Hill Rd
Readfield ME 04355-4126

COPY

I would like the following warrants added to the town-wide secret ballot:

1. The person closing the Town Hall for the remainder of the day must turn off the lights for the Town Hall Party lot.

2. There should be a warrant for helping repair of the Giles Rd. bridge in 2015 and having ^{these} ~~these~~ repairs be largest road expenditure in each yearly budget until they are completed.

RECEIVED

JAN 06 2015

Blinded by the Light

Artificial light is an ever-growing problem that is blocking out the night sky in cities.

It's December, and that means holiday lights everywhere—strung along roof lines, windows, doors and trees. But all those festive lights aren't good for the environment. They add to a bigger problem in both small and large cities these days: light pollution.

Artificial light pollution confuses nocturnal species, disrupts migratory birds and causes sleep disorders in humans, according to research. Studies suggest that the consequences of excessive exposure to light at night also increase the risk for obesity, diabetes, cardiovascular disease and cancer.

If left unchecked, artificial lighting could continue to grow rapidly, perhaps by up to 20 percent a year. Paul Bogard, author of *The End of Night: Searching for Natural Darkness in an Age of Artificial Light*, talked to *Governing* about the problem. This interview has been edited and condensed.

What is light pollution?

It's the overuse and misuse of light. The primary problem is that we have a lot of light that is unshielded, which means that it's allowed to go in all directions, including up into the sky where it doesn't do anybody any good. Glare is a big problem. It makes it harder for us to see and it makes it harder for people to drive at night. Light isn't the problem; it's how we're using it.

Has this worsened in recent years?

The estimates are that gas stations and parking lots are lit about 10 times as bright as they were 20 years ago.

We are at a crossroads right now with LED technology. The great thing about LEDs is that they have the potential to save money. The problem is that if you install an LED that is heavy in blue light—they tend to be the cheapest—it is the worst for human health and for other species in the environment. Blue light contributes the most to what we call "sky glow," which is a type of light pollution. Blue-light LEDs increase sky glow by two to three times.

Are all LEDs a problem?

No. One of the great things about LEDs is that they are highly programmable; you can hook them up to your computer and you can program your whole city so that the lights are a little brighter at rush hour, and then at 3 a.m. you can turn them down and save energy. To save money, cities are choosing not to do that and are choosing to install the

cheaper blue lights, so they are missing out on one of the huge benefits of LEDs.

What can cities and states do about light pollution?

Ensure streetlights are directed downward, and use shielded light [and motion sensors]. Several cities and states have laws about light pollution. What those ordinances are trying to do is set up lighting levels; they are basically trying to put into writing how brightly a place should be lit and how it should be lit. People are also trying to get shielded lighting into building codes. The International Dark-Sky Association is a clearinghouse for any government that is interested in doing this but doesn't know how to get started.

Education would be huge, too. Lowe's and Home Depot are both starting to stock shielded lighting for people's houses. Lowe's calls their lighting "good neighbor lighting." So cities could do a better job of educating people by saying, "It's unneighborly to light up, to trespass with light on your neighbor's property. Keep your light on your property."

Wouldn't dimming the lights be less safe?

Just because some light at night can help us be safer and more secure doesn't mean that ever-more light will make us ever-more secure. [It's not safe to] have really bright lights shining, glaring into your eye, making it harder for you to see and casting shadows where the bad guys can hide. It creates an illusion of safety. The best lighting is uniform, low-level lighting. **G**

Email edaigneau@governing.com



Flickr/Thomas Hawk

Why fewer women seek abortions

David Frum
TheAtlantic.com

It's "a fascinating irony of the pro-life movement," said David Frum. Abortion rates are plummeting in the U.S., largely because of pro-lifers' efforts. But at the same time, out-of-wedlock births are soaring—and among the poor and the lower middle class, are actually becoming the norm. There were 730,000 abortions in 2011, according to the latest official tally—the smallest number in nearly 40 years. Over the past two decades, the incidence of abortion has nearly halved. Why? It's not primarily because of better access to contraception: Surveys show 40 percent of women are not using birth control, and half of all U.S. pregnancies are unintended. What's changed are social attitudes. There used to be a stigma to giving birth out of wedlock, but the sexual revolution has removed it. At the same time, the pro-life movement has created grave doubts that a fetus is just a clump of cells. Today, only 38 percent of Americans say abortion is "morally acceptable." The confounding result is a society "where not only is abortion safe, legal, and rare—but so is married child rearing."

A country that can't fix what's broken

Lawrence Summers
The Washington Post

For two years, said Lawrence Summers, a critical bridge over the Charles River in Boston has been under repair—and the work will continue for two more years. Why does it now take four years to repair a bridge, when the Empire State Building was constructed in two years, and Gen. George Patton took one day to build several bridges over the Rhine sturdy enough to carry a tank column? It is little wonder that Americans "have lost faith in the future and in institutions of all kinds." Both the public and private sectors are failing the competency test: At busy LaGuardia Airport in New York City, for example, a private airline's escalator has been broken for six months and won't be repaired for six more. For this sorry state of affairs to change, Americans "need to be much less accepting of institutional failure." We have to demand that public officials make our existing infrastructure work before spending billions on "spiffy new high-speed rail systems." Fixing roads, escalators, and bridges "may seem like small stuff," but if Americans are to have faith in the future, government and private institutions have to get the small stuff right.

The fall of an obnoxious power couple

James Kirchick
TheDailyBeast.com

"America's worst gay couple" has taken a mighty fall, said James Kirchick. Until recent weeks, Facebook millionaire Chris Hughes and his husband, Sean Eldridge, "were the toast of the liberal establishment." The media began fawning over Hughes when he bought *The New Republic* three years ago and vowed to restore the money-losing but august liberal journal to its former greatness. Eldridge, meanwhile, ran for Congress in upstate New York, after Hughes bought the couple a \$2 million mansion in the district, and began shamelessly showering local businesses with "investments" of \$50,000 to \$500,000. The vote buying didn't work: Eldridge was crushed by his Republican opponent by 30 points. At *TNR*, the mercurial Hughes—whose biggest previous accomplishment was rooming with Mark Zuckerberg at Harvard—quickly tired of losing \$5 million a year propping up a fading institution. He brought in a new hatchet man, fired the editor, and triggered a mass staff resignation, leaving *TNR* in a shambles. All along, these power-hungry elitists represented "much of what liberals are supposed to despise." Had they been heterosexual conservatives, liberals would have recognized them as phony, self-centered brats long ago.

Viewpoint

"The true age of innovation ran from approximately 1945 to 1971. Just about everything that defines the modern world either came about, or had its seeds sown, during this time. The pill. Electronics. Computers and the birth of the Internet. Nuclear power. Television. Antibiotics. Space travel. Civil rights. Feminism. Mass aviation. The birth of the gay rights movement. Cheap, reliable, and safe automobiles. We put a man on the moon, sent a probe to Mars, beat smallpox, and discovered the double-spiral key of life. Today, progress is defined almost entirely by consumer-driven, often banal improvements in information technology. As the U.S. technologist Peter Thiel once put it: 'We wanted flying cars; we got 140 characters.'"

Michael Hanlon in *Aeon.co*

4. Town Manager

- Budget survey – Please see the attached sheet with survey questions from Select Board members to give to the public for input on the budget process.
- Select Board members should bring printed Custom Budget Report to joint meetings with the Budget Committee
- Electric rates: These will probably rise later this winter. Please see attached comments from Maine Power Options and a new rate proposal from Integrity Energy. The recommendation is to see what the new Standard Offer rate will be first, before considering any new proposals.
- LHOs update: the Local Health Officers must be reappointed and have been informed. Until they have completed a new appointment application, the Town Manager will serve as LHO.
- McGee Construction was informed about the snowplowing ordinance and state law. If the crew sees any examples of private plowing across Town roads that leaves snow, ice or slush in the right-of-way, the property owners will be informed of the law and given a chance to comply before further action. The Blizzard Busters snowmobile club was also informed about this related to trail crossings over Town roads. The club discussed this and will avoid leaving material in the roads.
- There has been a spike in GA applications during cold. A special note of thanks to Will Harris and Ed Sims for cutting and splitting wood at Fairgrounds to make available to those in need, and to Don Beckwith for donating use of his splitter for this.
- Please see the attached pending foreclosures list. If any of these properties remain on the list in the next two weeks, the CEO and Town Manager will inspect them according to the policy on disposal of tax-acquired properties.

Possible Budget Survey questions:

Here are some versions as provided by different Select Board members:

- What services does the town currently offer that you feel we can make cuts in?
- What services does the town currently not offer that you would like to have and how do you see it being funded?
- Do you feel the town Office or Transfer Station should cut back hours?
- Tell us where we can make cuts in the budget without affecting our infrastructure?
- What other areas do you see that cuts can be made? Please be specific.
- Are there any services that you feel the town can forgo in an effort to reduce the budget?
- Are there any (new, additional, extended) services you would like to see?
- What would you like to see the mill rate at? (How could this be achieved?)

(Keep in mind that services could increase or decrease base on mill rate.)

- Do you think a 4 day work week would be sufficient for the Town Office and Transfer Station?
- Do you think that the sidewalk needs to be plowed on the weekend if it snows or can this wait until Monday?
- Do you think that budgets that roll any excess money into the undesignated fund should be looked at to see if any of them can be changed to carry forward accounts - example Trails Committee?

Additional thoughts:

It could be valuable to provide some basic budget information or overview, such as the roughly 70% - 23% - 7% split between RSU, Town and County share of taxes. Also we could show roughly the percentage spent on roads, transfer station, general govt, capital, debt service, rec, trails, etc.

Also, questions should not be too technical with a lot of government accounting terminology.

The Board could consider some of the questions above, or similar ones or combinations to include in a short survey to make available to the public in hard copy and on the website.

Acct Name	Fee	Mail Fee	Total
11 Alleborn Douglas A	3.00	6.49	9.49
822 Angell Johnathan	3.00	6.49	9.49
27 Ashby Leroy J	3.00	6.49	9.49
1559 Barton Richard S	3.00	12.98	15.98
710 Billington Lisa L	3.00	12.98	15.98
1445 Bourque Megan S	3.00	12.98	15.98
1520 Campbell Leo A	3.00	12.98	15.98
1327 Choate Richard W	3.00	6.49	9.49
2017 Colpitt Isreal T	3.00	12.98	15.98
230 Cote Carl A	3.00	6.49	9.49
989 Dubois Duane H	3.00	12.98	15.98
1870 Dyer Karl	3.00	12.98	15.98
353 Ertha, E Darlene	3.00	6.49	9.49
1037 Evans Tina Z	3.00	12.98	15.98
1501 Fike Brandon E	3.00	12.98	15.98
379 Fogg Timothy	3.00	6.49	9.49
403 French Lloyd A	3.00	12.98	15.98
621 Klinoff Helen	3.00	6.49	9.49
738 Lawrence John T	3.00	12.98	15.98
951 Lough Thomas J	3.00	12.98	15.98
705 Lucas James	3.00	6.49	9.49
712 Lucas Robert L Jr	3.00	6.49	9.49
1889 Lucas Robert L Sr	3.00	6.49	9.49
1890 Lucas Robert L Sr.	3.00	6.49	9.49
152 Maranacook Motors	3.00	12.98	15.98
1503 Orr Janet	3.00	6.49	9.49
2026 Poulin Francis A.	3.00	6.49	9.49
1128 Siracusa Richard Jr	3.00	6.49	9.49
1803 Tims William Jr	3.00	19.47	22.47
155 Violette Ronald P/P#113	3.00	12.98	15.98
There were 30 accounts processed.	99.00	337.48	436.48

#5

Boards,

Committees,

Commissions

Readfield Cemetery Committee Meeting Minutes
December 8, 2014
Approved January 5, 2015

Committee Members Present: Grace Keene, Marianne Perry, Deb Doten, Evelyn Potter, Lydia Adelson, Pam Osborn

Committee Members Excused: Brenda Lake, Lorraine Wagner

Committee Members Unexcused: Sandra Rourke

Select Board Liaison: Sue Reay

Staff: Karen Peterson, Sexton

The meeting was called to order at 10:05 am at the Readfield Town Office.

This is a meeting rescheduled from November 12, 2014 which was canceled due to inclement weather.

Meeting Minutes:

Meeting Minutes for October 20, 2014 were reviewed. Motion made by Pam Osborn to accept the meeting minutes. The motion was seconded by Lydia Adelson. There was no further discussion. Motion was **approved** (6-0).

Sexton's Report :

Karen Peterson reported that the fall clean-up of decorations in the cemeteries is complete. There were two complaints about planters being taken that people wanted to keep. The deadline for clean-up was announced in the Advertiser and was also on the Town of Readfield WEB site.

Leaf removal was not entirely completed due to the Sexton's 2 month long medical leave and an early snow storm.

Deb asked about recycling. Karen stated that plants and dirt go to the compost at the transfer station. Plastic is also recycled. Plastic flowers and solar lights are not accepted for recycling.

Any decorations for winter holidays are not removed during fall clean up.

Sue Reay asked about gates at the entrances of the cemeteries. East Readfield and Readfield Corner are gated now. Kents Hill is blocked by snow banks. The cemeteries are accessible with the permission of the Sexton. Walk-in visitation is welcome. All funeral homes have been notified of the winter closure.

Karen explained that there was a burial scheduled for 11/29/2014. She did have to cancel the burial due to the snow and wet ground. The Funeral Home was not pleased, but has capacity to care for person who was to be buried until spring. This was a difficult decision, and it is the first time that this type of decision has been made in many years. It is the right of the Town Sexton to cancel a burial if there is potential damage to other plots and stones. The consensus of the Committee is to support the Sexton's decision to delay the burial until spring.

Collette Memorial has completed repair on several stones at Readfield Corner this fall. Collette will complete their work this spring.

Pinnacle Tree arborist has been hired to remove a maple tree at Case Cemetery. Karen did talk with them about the maple tree at the Whittier Cemetery. If the maple is not rotten then there maybe hope to save this tree. Pinnacle will look at the tree this spring to offer a second opinion.

Karen shared that the Whittier Cemetery is a family burial ground and was deeded to the Town of Readfield in the 1970's.

Signs that restrict dog walking have been placed at the Readfield Corner Cemetery near the trailhead and Memorial Garden.

Historical Stones at Case Cemetery:

Several Cemetery Committee Members attended the History Walk discussion about historical stones at Case Cemetery. Deb explained that it was a Puritan tradition to bury people facing north to south. There are many stones that are facing east to west in this cemetery. Most likely this is due to the fact the Constitution was enacted and those buried at Case during this time rebelled against Puritan traditions.

Stone Repair:

Evelyn, Deb, Grace and Pam completed an inventory of stones needing repair at the Readfield Corner Cemetery. The list of stones needing repair is extensive and has yet to be compiled in the draft spread sheet presented at the last meeting. There are 92 stones that are broken or lying down, 70 stones in danger of falling or breaking, 91 stones that need general straightening, and 3 monuments that need repair. This is an approximate list, and by spring the numbers could change. Next steps:

- There was discussion, but no decision, as to whether money should be requested this year for the CIP. The other cemeteries need to have an inventory taken to have a complete list of repairs.
- The Committee would like to receive training on how to repair stones. Resources include the speakers from the History Walk seminar and the Maine Historical Cemetery Association. A volunteer effort could avoid a large financial request to the tax payers.
- Explore grants.
- Explore community fund raising efforts.

Deb will attach the draft spread sheet to the October 20th meeting minutes.

Cemetery 2015 Budget:

The CIP budget has the proposed road at East Readfield Cemetery, stone wall repair at Case and Readfield Corner, and a new mower. Sue Reay explained what the CIP is and the process for its development. She shared that it might be wise to put some of the stone repair money in the CIP this year.

Grace Keene explained that members of the Cemetery Committee and the members of the Budget Committee met to review the needs at the East Readfield Cemetery and that the group informally felt that it was an expensive project that was not a high priority, and that there was no potential damage that could happen as a result of not putting the road in as scheduled. Marianne Perry made the motion

that the road at East Readfield Cemetery be delayed for 5 years. Pam Osborn seconded the motion. All were in favor (6-0). Grace Keene will present this information at the Budget meeting on 12/10/2014.

The Select Board will release another RFP for the stone walls in spring 2015. The members of the committee will be more proactive about getting these bids to specialized groups (Stone Makers Guild, etc.) so as to encourage bids for this specialized work.

Deb Doten was excused at 11:20.

Next Meeting: December 19, 2015 at 10:00 am.

Other Dates:

Cemetery Budget recommendations will be presented to Budget Committee on 1/21/2015

The meeting adjourned at 11:25 am.

Town of Readfield, Giles Hall Wednesday October 8th, 2014
Public Works ad hoc committee meeting minutes, approved, (1/7/15)

Committee members present

Dave Glidden, Joe Potter, Tom Dunham, (Liaison), Anita Buss, Ray Renner & Gene Carbona

Others in attendance

Larry Dunn, Deb Doten, Cheryl Yanayon, John Parent, Grace Kean.

5:33 pm: Meeting called to order followed by pledge of allegiance.

Committee secretary read meeting minutes from 9/25/14 for approval

Motion to approve meeting minutes by D. Glidden, 2nd by R. Renner; vote was unanimous in favor of.

Liaison Tom Dunham informed us that TOR will not issue email accounts to committee members, instructed them to use personal email addresses, perhaps with an alias.

Liaison Tom Dunham informed us that he will be emailing committee members the Wi-Fi password to ensure confidentiality.

Liaison Tom Dunham informed the committee that he has acquired the official town audits for the years 2006 through 2013. This data has detailed expenditures and revenues. He will distribute to the committee electronically.

Gene Carbona to distribute 6 flash drives to Anita Buss for each member's local excel spreadsheet.

Liaison Tom Dunham explained the MMA policy of the public speaking during committee meetings. There were complaints with regards to the distractive nature of the comments as well difficulty hearing committee discussions satisfactorily.

Discussed giving committee spreadsheets to the public at each meeting. Three of the five committee members were opposed and two were in favor, there was no vote taken however there was a consensus that we would not move forward with this unless we were specifically directed to do so from the select board.

Anita Buss will be downloading all electronic content on to flash drives, in an Excel spreadsheet and providing these to the committee members, each member will add/remove content to their own local spreadsheet and at each committee meeting, and we will discuss each member's content and approve what data will land on the master spreadsheet held by Anita Buss.

Liaison Tom Dunham clarified for the committee that the directives initially given to the members were in fact directives of the select board and would be considered so. It was noted that the official directives were now to include directive #14.

Discussed next meeting potentially Nov 13th at 5:30 pm, location tbd. Committee chair Potter will check with Robin on availability of meeting space and he will get back to the committee members with confirmation via email.

Gene Carbona will send approved 9/25/2014 meeting minutes to Joe Potter for dissemination to select board and Ms Robin Lint.

Anita Buss will have thumb drives ready for use by the next committee meeting.

Motion made by Gene Carbona to adjourn the meeting at 6:25pm, 2nd by R. Renner, vote was unanimous in favor of. (End)

6. Budget categories review

The Select Board is requested to bring copies of the Custom Budget Report printed for the last meeting to review the categories from Community Services through Regional Assessments.

7. Overtime update

Please see the attached spreadsheet from the Financial Officer with updated personnel overtime information for the current fiscal year through the last pay period.

EE	Date	Hrs	Amount	Account				
Kelley	7/31/2014	1.5	20.25	50-10				
Kelley	7/31/2014	6.8	91.13	70-10				
Nichols	7/31/2014	2	41.34	10-10-20-60	Week-end Rental	7/13/2014		
	10/9/2014	6	124.02	10-10-20-60	Week-end Rentals	9/21,27,28/14		
Peterson	7/17/2014	8.3	165.7	70-10-20-60				
	7/31/2014	2.8	55.23	25-10-20-60	Weekend Calls			
		8.3	165.7	70-10-20-60	Week end	7/19/2014		
	8/14/2014	2.5	50.21	25-10-20-60	Weekend Calls			
	11/6/2014	2	40.17	50-10-20-60	Leaves R Corner	10/31/2014		
	11/20/2014	0.8	15.06	10-50-20-60	Week end Rental	11/9/2014		
		1.5	30.13	25-10-20-60	ACO Call	11/8, 9/14		
		3.5	70.3	10-10-10-30	Election	11/4/2014		
	12/18/2014	1	20.09	25-10-20-60	ACO Call	11/29/2014		
		0.8	15.06	10-10-20-60	Admin (Teresa on Vac)	11/29/2014		
	1/1/2015	2	40.18	10-50-20-60	Hall Rental	12/14/2014		
		1	20.09	25-10-20-60	ACO Call	12/14/2014		
		2	40.18	10-50-20-60	Hall Rental	12/20/2014		
Shaw	7/31/2014	2	54.84	10-10-20-60	End of Day deposits Summary of the week			
	Total	55						
Comp Time								
Birtwell	7/6-12/14	5			7.5	2.5	Used same Pay Period	
							Roadside Mowing- prep for Vacation	
	8/24-30/14	2			3			
	8/31-9/6/14	5			7.5		2 hrs Call in on Holiday 9/1/14, 2 hrs call in 9/4/14, 1 Hr OT	
	9/7-13/2014	1			1.5	-1.5	Earned 1.5, used 3	
	9/21-27/14	8			12		Working with D.R. Caron	
	9/28-10/4/14	4			6		Roadside Shoulders	
	11/30-12/13	23			25.75		Snow Storms 11/30, 12/6,12/13	
Lint	6/29-7/5/14	1.5			2.25	2.25	Used same Pay Period	
	9/7-13/14	3.5			5.25		1.5 earned, 2 Hr wk-end rental Used 4.25 same Pay Period	
	9/21-27/14	6.3			9.375		4.5 Drug Take back day 1.75 OT Used 9 hrs same pay period	
	10/5-11/14	1.8			2.625			
	10/19-25/14	1			1.5			
	11/2-8/14	8.5			12.75		Election	
	11/30-12/13	1.3			1.75		Worked alone (Teresa on Vac)	
Peterson	8/17/2014	1.8			2.625	2	Used same Pay Period	
	Total	73			101.375			

8. Resident discussion: John Parent

The Select Board had invited resident, John Parent to have a discussion in executive session with the Select Board. This discussion will be held in open public session of the Select Board, at the request of Mr. Parent, who is a current member of the Road Committee and Budget Committee.

For each of the following agenda items please see the respective attached document for review. The Select Board could consider any updates or changes to each policy or ordinance. If there are any proposed changes, the revised documents will be brought to the next meeting for review again.

In the case of the two ordinances, the Select Board only has authority to approve the parking ordinance. Any proposed changes to the ordinance regulating the Fire Dept. would have to be decided by a Town Meeting vote, which this year would be by secret ballot referendum.

If any of these items do not need changes, clean copies will be available with the meeting date of review added.

9. Annual Chair Meeting Policy review

10. Pre-holiday Closing Policy review

11. Readfield Corner Parking Ordinance review

12. Warrant Article Petition Policy review

13. Ordinance Regulating the Readfield Fire Dept. review

Annual Meeting of Select Board and Board/Committee/Commission Chairs

Policy: There will be a collective annual gathering of the Select Board and the Chairs of Town Boards, Committees and Commissions convened with the following objectives:

- 1) to meet legal requirements pertaining to training and education of municipal officers;
- 2) to review administrative structure of town government with particular attention to the responsibilities, duties and interactions of committees, town administration and the Select Board; and,
- 3) to present and discuss the action plans and goals for the committees, town administration and Select Board.

Attendance is required by all Board/Committee/Commission Chairs. Exception: Chair attendance may be substituted with the applicable Vice-Chair provided the Select Board grants such exception on a case by case basis.

Frequency: Annual

When: To take place as a Special Select Board Meeting, ideally after completion of committee appointments, election of chairs, completion of action plans and forecast budgets, typically during the month of December.

Approved of by the Select Board on October 14, 2008


Henry Clauson, Chair

John Perry, Vice Chair


Kathryn Woodsum

Matthew Nazar


Ronald Neilson

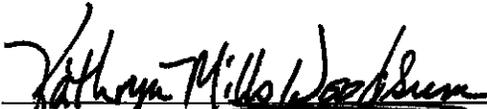
TOWN OF READFIELD

POLICY ON PRE-HOLIDAY CLOSINGS

The Select Board will determine and post the holiday closing schedule for the coming fiscal year for the Town of Readfield annually, prior to June 30th. This shall include any pre-holiday closing times. Employees shall use their vacation time or compensated time to cover any shortening of work hours.

Dated: January 17, 2012

SELECT BOARD:


Kathryn Woodsum, Chair


Andrews Tolman, Vice Chair

Peter Davis

P. Greg Durgin


Larry Dunn

Readfield Corners Parking Ordinance



data from Maine OGIS

No Parking Areas shown in red as described in December 1, 1988 Ordinance

Red lines are the current no parking areas. Ordinance dated 10-24-1988.

There are NO CHANGES in this ordinance, only the addition of this map to show the placement that currently exists in the ordinance, and clearer language describing the areas.

Readfield Corner Parking Ordinance

There shall be NO PARKING at any time, on any road, within the distances hereafter listed:

Distance	Description
70 feet	From the center of Main Street along Church Road, both sides.
65 feet	From the center of Church Road along Main Street toward Maranacook Lake, on the Mt. Vernon side of road
96 feet	From the center of Route 41 along Main Street toward Maranacook Lake, on the Winthrop side of road
50 feet	From the center of Main Street along Route 41, both sides.
83 feet	From the center of Route 41 along Main Street toward Fayette, on the Winthrop side of road
85 feet	From the center of Church Road along Main Street toward Fayette, on the Mt. Vernon side of road

Thereafter, ONLY PARALLEL PARKING will be permitted. The fines for violation of this Ordinance shall be \$5.00 for each offense.

The fines shall be payable at the Town Office within three (3) business days after the date on which the parking ticket was issued. Tickets shall be issued by the State police and /or other law enforcement officers.

This Ordinance shall go into effect February 1, 2012 and replaces the Ordinance in effect since December 1, 1988

Warrant Article Petition Policy for Independent Organizations
Adopted by the Select Board on February 17, 2009

Purpose

The purpose of this Policy is to establish reasonable rules of procedure for Independent Organizations / Entities to add an Article to the Annual Town Meeting Warrant. This Policy shall govern the Select Board's / Town's practice and procedure except as otherwise provided by State Statute.

Policy

All non-Town organizations / entities requesting placement of an Article (for funding or otherwise) on the Annual Town Meeting Warrant shall abide by the following procedures:

- a. The first year a non-Town entity requests placement of an Article, said entity must petition the Town's people and collect enough signatures to equal 10% of the last gubernatorial vote.
- b. Completed petition must be submitted to and certified by the Town Clerk. Town Clerk will provide a full copy of any certified petitions to the Select Board.
- c. If procedures a and b above are satisfied, the Select Board shall place said entity's requested Article on the next applicable Town Warrant.
- d. Entity is requested to appear before the Select Board for an informational exchange, and such a meeting is required before the Select Board gives a recommendation of support. If the request is financial in nature or includes a financial element, said entity is requested to appear before the Budget Committee during the upcoming budget process and such a meeting is required before the Select Board gives a recommendation of support.
- e. In order for the Article to retain any recommendation of support that the Select Board may have included with the Article, a legal representative from the entity (owner, officer, board member, etc.) must be present before the vote is called. Failure to appear at Town Meeting will cause the Select Board to recommend against the Article.
- f. If entity's petitioned Article is for a funding request and such is approved by the Town Meeting vote, the entity does *not* have to perform items a and b (e.g. petitioning process) above in subsequent years when the same entity is seeking Article placement on the Town Warrant. This shall be so unless:
 1. The wording of the subsequent Article changes from the original petitioning Article;
 2. Requested funding increases by a more than 5% from the original petitioned Article.
 3. The entity changes name or purpose (legally or otherwise).
- g. If Town Meeting votes down an entity's Article in any year, and the entity desires to have its Article reconsidered, then the above procedure would start over with item "a" above.

Exemptions

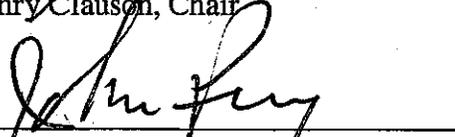
The Select Board, at their discretion, could vote annually to waive any part of this policy and procedure for any entity provided such entity is solely based in Readfield and where said entity's funds are entirely and strictly used in Readfield.

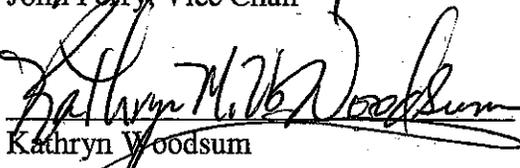
Grandfather Clause

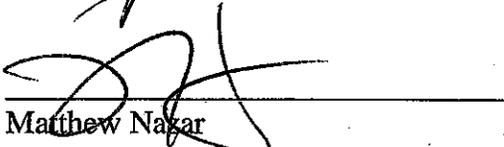
No entity shall be grandfathered into this policy.

Warrant Article Petition Policy for Independent Organizations
Adopted by the Select Board on February 17, 2009


Henry Clauson, Chair

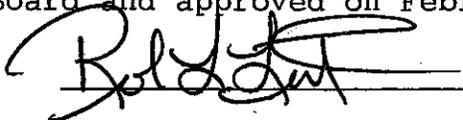

John Perry, Vice Chair


Kathryn Woodsum


Matthew Nagar


Ronald Neilson

March 13, 2009, I Robin L. Lint, attest as Readfield's Town Clerk this document to be the original copy signed by the Readfield Select Board and approved on February 17th, 2009.


Robin L. Lint

TOWN OF READFIELD
AN ORDINANCE REGULATING THE READFIELD FIRE DEPARTMENT

Enacted June 13, 1992

Revised and Adopted June 9, 2011

1. Department Created

There is hereby created a Fire Department for the Town of Readfield.

2. Appointments

The Town Fire Chief shall be appointed for a one-year term by the Manager with the approval of the Select Board on the recommendation of the members of the Fire Department. All other appointments of the Fire Department shall be made by the Fire Chief.

3. Compensation

The compensation of all members of the department shall be set by the Select Board within the limits of Town Meeting appropriations.

4. Duties of the Chief

The Fire Chief shall be responsible to the Town Manager for the performance by the department of its functions.

5. Chapter 228 of Title 30 of the Maine Revised Statutes is incorporated herein, insofar as it applies and does not conflict with any other provision of this ordinance.

6. This ordinance repeals the ordinance entitled "Fire Department Ordinance", adopted at Town Meeting on March 13, 1976.

Maine Revised Statutes

- ▼ [§3153 PDF](#)
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§3152 **Title 30-A:** **§3154**

MUNICIPALITIES AND COUNTIES

HEADING: PL 1987, C. 737, PT. A, §2 (NEW)

Part 2: MUNICIPALITIES HEADING: PL 1987, C. 737, PT. A, §2 (NEW)

Subpart 5: HEALTH, WELFARE AND IMPROVEMENTS HEADING: PL 1987, C. 737, PT. A, §2 (NEW)

Chapter 153: MUNICIPAL FIRE PROTECTION HEADING: PL 1987, C. 737, PT. A, §2 (NEW)

§3153. Fire chiefs

Notwithstanding the method of fire protection services provided by a municipality, a fire chief shall be appointed in each municipality, unless the municipality provides by vote of its legislative body for the election of a municipal fire chief by the members of the municipal fire department or volunteer association, or provides that the voters of the municipality will elect a municipal fire chief at the regular municipal election or town meeting. [1987, c. 737, Pt. A, §2 (NEW); 1987, c. 737, Pt. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD).]

In municipalities served by more than one volunteer association or municipal fire department, the municipality may by vote of its legislative body provide for the election of a fire chief by the members of each fire department or association of the municipality, but no more than one fire chief may be elected within each fire protection zone. When more than one fire chief is provided for in a municipality, each fire chief shall exercise in the fire chief's fire protection zone all powers and duties of a municipal fire chief and shall control and direct all municipal and volunteer firefighters in the performance of firefighting operations within the fire chief's fire protection zone, except as provided in this chapter. [1987, c. 737, Pt. A, §2 (NEW); 1987, c. 737, Pt. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD).]

1. Term; compensation. Unless otherwise provided by contract, charter or ordinance, fire chiefs shall be appointed for an indefinite term. The municipal officers shall determine the compensation of the fire chief.

[1987, c. 737, Pt. A, §2 (NEW); 1987, c. 737, Pt. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD) .]

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2. Duties. The fire chief shall:

A. Direct and control all municipal and volunteer firefighters in the performance of firefighting operations within the municipality except as provided in Titles 12 and 25; [1987, c. 737, Pt. A, §2 (NEW); 1987, c. 737, Pt. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD).]

B. Provide a training program for firefighters within the municipality in cooperation with appropriate governmental agencies; [1987, c. 737, Pt. A, §2 (NEW); 1987, c. 737, Pt. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD).]

C. Provide for the maintenance of all fire equipment owned by the municipality and buildings used by the municipal fire department; [1987, c. 737, Pt. A, §2 (NEW); 1987, c. 737, Pt. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD).]

D. Prepare and submit annually to the chief administrative official of the municipality a budget relating to fire protection activities; and [1987, c. 737, Pt. A, §2 (NEW); 1987, c. 737, Pt. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD).]

E. Suppress disorder and tumult at the scene of a fire and generally direct all operations to prevent further destruction and damage. [1987, c. 737, Pt. A, §2 (NEW); 1987, c. 737, Pt. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD).]

[1987, c. 737, Pt. A, §2 (NEW); 1987, c. 737, Pt. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD) .]

3. Powers. The fire chief may:

A. Unless otherwise provided by charter or ordinance, employ all municipal firefighters, appoint a deputy and other officers in a municipal fire department and remove them for cause after notice and hearing; [1987, c. 737, Pt. A, §2 (NEW); 1987, c. 737, Pt. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD).]

B. With the approval of the municipal officers, adopt administrative regulations relating to municipal fire protection, consistent with this chapter and municipal ordinances; [1987, c. 737, Pt. A, §2 (NEW); 1987, c. 737, Pt. C, §106

(NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD).]

C. Obtain assistance from persons at the scene of a fire to extinguish the fire and protect persons and property from injury; and [1987, c. 737, Pt. A, §2 (NEW); 1987, c. 737, Pt. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD).]

D. Pull down and demolish structures and appurtenances if the fire chief judges it necessary to prevent the spread of fire. [1987, c. 737, Pt. A, §2 (NEW); 1987, c. 737, Pt. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD).]

[1987, c. 737, Pt. A, §2 (NEW); 1987, c. 737, Pt. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD) .]

SECTION HISTORY

1987, c. 737, §§A2,C106 (NEW). 1989, c. 6, (AMD). 1989, c. 9, §2 (AMD). 1989, c. 104, §§C8,10 (AMD).

Data for this page extracted on 10/06/2014 09:05:42.

**The Revisor's Office cannot provide legal advice or interpretation of Maine law to the public.
If you need legal advice, please consult a qualified attorney.**

**Office of the Revisor of Statutes
7 State House Station
State House Room 108
Augusta, Maine 04333-0007**

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14. Other (if needed):

The Select Board may decide to consider any additional agenda items.

15. Public Communications:

Members of the public may address the Select Board on any topic – 15 minutes

Adjournment

Kennebec Valley Humane Society

10 Pet Haven Lane, Augusta, ME 04330

p. 207.626.3491 • f. 207.621.6223

www.pethavenlane.org



FYI

January 5th, 2015

Dear Madam or Sir,

Board of Directors

President

Amy Sylvester

Vice President

Marie Barengo, DVM

Secretary

Kim Nixon

Treasurer

Julie Barter Lucas

Directors

Julie Buffington

Monica Castellanos

Paula Caughey, Esq.

Mark Ellis

Elissa Emmons

Karen MacGillivray

Leane Morin

Carolyn Moss

Scott O'Brien

Alexandra Serra

Kathy Ann Shaw

Honorary Directors

Charles Shuman

Nancy Shuman

Director of Operations

Melanie Martinez

Executive Director

Hillary Roberts

My name is Melanie Martinez and I am the Director of Operations at the Kennebec Valley Humane Society in Augusta. We are very happy to announce that we will be doing another year of Spay Days with our local veterinarians! We are sending you this letter in hopes that the towns may be of service to us in helping find people that are more vulnerable or in need of this great opportunity. It will be for citizens residing in the towns that we service and is for cats only. Other medical procedures will also be included in the cost including rabies vaccination, testing for feline leukemia and FIV, and flea treatment if needed. If you know people who live in your town please let them know that we are offering this service and have them call us as soon as possible since space is limited. We are hoping to have more vet clinics on board this year to ensure that we get as many cats spayed and neutered. We will also be handing out vouchers to be used at the East Coast Clinic in Augusta until we run out of our allotted grant money.

Please feel free to "spread the word" on this event and inform your animal control officers as well. They may already have people in mind that could take advantage of this offer and help reduce the number of cats that come into our shelter every year!

With your help we hope to have another very successful year in helping to spay and neuter numerous cats and kittens!

Please feel free to call with any questions you may have and we will be in touch when we know all of the scheduled dates and locations.

Thank you for helping us!

Sincerely,

Melanie Martinez

626-3491 ext. 111

operations@pethavenlane.org