

RE-ESTABLISHMENT OF READFIELD PLANNING BOARD

1. Establishment. Pursuant to Art. VIII, pt. 2, Section 1 of the Maine Constitution the Town of Readfield hereby re-establishes the Readfield Planning Board.

2. Appointment

015251

A. Board members shall be appointed by the municipal officers.

B. The Board shall consist of 7 members and 3 associate members.

C. The term of each member shall be 5 years, except the initial appointments which shall be for 1, 2 or 3 years. The term of office of an associate member shall be 3 years. Those members and associate members currently serving shall finish their terms.

D. When there is a permanent vacancy, the municipal officers shall within 60 days of its occurrence appoint a person to serve for the unexpired term. A vacancy shall occur upon the expiration of the term of appointment, resignation or death of any member, or when a member ceases to be a voting resident of the town. When a vacancy occurs, the chairperson of the Board shall immediately so advise the municipal officers in writing. The municipal officers may remove members of the Planning Board by unanimous vote, for cause, after notice and hearing. Failure to attend 6 consecutive regular meetings, or failure to attend at least 75% of all meetings during the preceding 12 month period shall constitute cause for removal. The Board may recommend to the municipal officers that the attendance provision be waived.

E. A municipal officer may not be a member or associate member.

3. Organization and Rules.

A. At the first meeting of the fiscal year the Board shall elect a chairperson and vice chairperson from among its members. The term of all officers shall be 1 year with eligibility for re-election.

B. When a member is unable to act because of conflict of interest, physical incapacity, absence or any other reason satisfactory to the chairperson, the chairperson shall designate an associate member to sit in the place of the member.

C. An associate member may attend all meetings of the Board and participate in its proceedings, but may vote only when they have been designated by the chairperson to sit for a member.

SEAL

Attest a true copy passed at June 13, 1989
Town Meeting, Martha L. Gifford, Town Clerk

D. Any question of whether a member shall be disqualified from voting on a particular matter shall be decided by a majority vote of the members except the member who is being challenged.

E. The chairperson shall call at least one regular meeting of the Board each month.

F. No meeting of the Board shall be held without a quorum consisting of 4 members or associate members authorized to vote. The Board shall act by majority vote, calculated on the basis of the number of members present and voting.

G. The Board shall be governed by Roberts' Rules of Order. The Board may adopt additional rules for transaction of business.

H. The Board shall keep a record of its resolutions, transactions, correspondence, findings and determinations. All records shall be deemed public and may be inspected at reasonable times.

4. Duties; Powers

A. The Board shall oversee preparation and revision of a Comprehensive Plan as defined by 30A MRSA Section 4502.

B. The Board shall perform such duties and exercise such powers as are provided by town ordinance and the laws of the State of Maine.

C. The Board may obtain goods and services necessary to its proper function within the limits of appropriations made for the purpose.

*Attest a true copy passed at the
June 13, 1989 Town Meeting,*

*Barbara D. Lyford
Town Clerk*



RECEIVED KENNEBEC SS.

1989 JUL 17 AM 9:00

ATTEST: *Thomas Rusk*
REGISTER OF DEEDS